

TO BE PROVIDED ITEMS

RATIFY AWARD FOR THE STUDENT CENTER EFFICIENCY PROJECT (TO BE PROVIDED)

Rend Lake College Board of Trustees

November 18, 2025

RECOMMENDATION: To ratify the award for the Student Center efficiency project for the base bid amount of \$318,400.

RATIONALE: In response to the advertisement for competitive bids, we received four submissions for the Student Center efficiency project. Samron Midwest Contracting is the recommended bidder based on competitive pricing and meeting all bid specifications as provided below. The low bidder—Bee Liner Lean Services—requested to withdraw their bid following the bid opening. The recommendation letter is attached.

Rend Lake College has partnered with Illinois Green Economy Network (IGEN) to fund this project.

BIDDER	BASE BID
Bee Liner Lean Services 8401 Thomas Avenue Bridgeview, IL 60455	\$238,000.00
Samron Midwest Contracting 1510 N. 7th Street Murphysboro, IL 62966	\$318,400.00
Fager McGee Commercial Construction, Inc. 347 S. Williams Street Murphysboro, IL 62966	\$369,000.00
McMillen Construction 11801 E. Goshen Meadows Road Mt. Vernon, IL 62864	\$597,063.00

Effective Date: November 18, 2025



**EGGEMEYER ASSOCIATES
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November 18, 2025

Mr. Donnie Millenbine
Dean of Facilities Management & Campus Operations
Rend Lake College
468 N. Ken Gray Parkway
Ina, IL 62846

RE: Student Center Window Replacement
Rend Lake College
Ina, Illinois
EAA #2537

Dear Mr. Millenbine,

We have reviewed the bids received for the above project. I have discussed the bid with the apparent low bidder Mourad Chekhar and received an email from Robert Marin of Bee Liner Lean Services. The bid was significantly lower than the other bids received. I received an email from Robert stating that since there is a Project Labor Agreement on the project, they would not be able to absorb the additional cost to become a signatory to the local unions and have requested to be released from their bid.

The second lowest bidder was Samron Midwest Contracting. Upon withdrawal of the bid from Bee Liner Lean Services, Samron would be the low bidder. I have spoken with Bryce Layne with Samron and he stated they are comfortable with their bid as submitted. Samron has worked on several projects in the area including other local community colleges, as well as a recent projects with our firm.

I know of no reason for the College not to accept the lowest responsible bidder, Samron Midwest Contracting.

Enclosed is the Bid Tabulation, record of attendance at the bid opening and email letter from Bee Liner Lean Services requesting to be released from their bid. If you have any questions, please feel free to contact our office.

Respectfully Submitted,

Edward J Kirchner, AIA
Vice President

encl. Bid Tab, Attendance Sheet, Release Letter

**APPOINTMENT OF COORDINATOR
RECREATIONAL CENTER WITH ASSISTANT
MEN’S BASKETBALL COACHING
AND
REVISIONS TO JOB DESCRIPTION
(TO BE PROVIDED)**

Rend Lake College Board of Trustees

November 18, 2025

RECOMMENDATION: To appoint Mr. Nicholas “Nick” Boone as Coordinator of the Recreational Center with Assistant Men’s Basketball Coaching on a full-time, 50-week, non-tenure track contract at an annual salary of \$43,000 prorated for the remainder of the fiscal year and revise job description, effective November 19, 2025.

RATIONALE: Mr. Boone meets the required qualifications and has the educational and work experience that will allow him to be an asset to the college in this position.

EFFECTIVE DATE: November 19, 2025

If Employment:

JOB TITLE: Coordinator Recreational Center with Assistant Men’s Basketball Coaching

SALARY: \$43,000

CLASSIFICATION : Academic Support

OF WEEKS: 50

TENURE TRACK: Yes _____ No X

GRANT FUNDED: Yes _____ No X

EXEMPT/NON-EXEMPT: Exempt

EXEMPT CLASSIFICATION: Teaching

RECOMMENDATION FOR APPOINTMENT

General Information

Position to be Filled:	Coordinator – Recreational Center with Assistant Men’s Basketball Coaching
Number of Applicants:	10
Number of Applicants Who Met The Advertised Requirements:	3
Number of Applicants Interviewed:	2 – (attempted 3)
Applicants Interviewed by:	Henry “Buster” Leeck, Tim Wills, Nate Glant, Corey Phillips and Cathy DeJarnette

<u>Applicant Recommended:</u>	Nicholas “Nick” Boone
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<u>Educational Preparation:</u>	Master in Business Administration (MBA) Friends University – Wichita Kansas 2023 Bachelor of Science, Business Management Clemson University – Clemson South Carolina 2022
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<u>Experience:</u>	Rend Lake College Men’s Basketball Assistant Coach May 2024 - Present Assistant Basketball Coach Friends University – Wichita Kansas May 2022 – May 2024 Director of Operations Wichita Skykings Jan 2023 to June 2023 Counselor / Lead Counselor O’Fallon Parks and Recreation May 2018 to August 2025
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Coordinator – Recreational Center with Assistant Men's Basketball Coaching

JOB DESCRIPTION

POSITION TITLE: Coordinator– Recreational Center with Assistant Men's Basketball Coaching
DEPARTMENT: RLC Recreational Center
REPORTS TO: Assistant Athletic Director with Baseball Coaching
SUPERVISES: Lab Assistants – Rec Center and Student Workers
STATUS: Active
DATE: ~~10/14/2025~~ 11/18/2025

ESSENTIAL FUNCTIONS

1. Oversee the preparation and daily operations of the recreation facility.
2. Assist in the curricula development of credit course offerings and teach courses as assigned.
3. Serve as Assistant Men's Basketball coach.
4. Prepare and administer appropriate evaluation instruments as necessary to determine the progress of students.
5. Plan, organize, implement and oversee a variety of credit offerings and sports and recreation programs, order supplies and collect registrations.
6. Coordinate the strength and conditioning programs for intercollegiate athletic teams.
7. Provide personal instruction for all offerings.
8. Schedule all community offerings and facility usage for the Recreational Center.
9. Coordinate sign-up for clinics and camps, individual sports training and campus wellness activities.
10. Facilitate awareness in the community of the facility's educational offerings by implementing and maintaining a marketing plan.
11. Assist with coordination and operation of intramural sports.
12. Develop athletic training opportunities for area athletes.
13. Coordinate and schedule fitness center / weight room / indoor batting cage / basketball court / track and field / baseball / softball complex usage in the campus facilities booking system.
14. Develop schedule for lab assistants and student workers in the Recreational Center.
15. Recommend and maintain policies and procedures for the facility.
16. Maintain supplies, equipment and materials in support of relevant programs.
17. Maintain all necessary license and certifications required to properly perform job duties as assigned.

OTHER FUNCTIONS

18. Perform other related duties as assigned.

ENVIRONMENT

Works standard scheduled workweek as assigned in a lab setting. Some night and weekend hours are necessary as approved in advance. Some lifting required.

DISCLAIMER

The above statements are intended to describe the general nature and level of work being performed for the referenced position. This is not to be construed as an exhaustive list of all responsibilities, duties, and skills required of the referenced position.

Coordinator– Recreational Center with Men’s Assistant Basketball Coaching (continued)

	Academic Support	Administrative	Clerical	Custodial / Maintenance	Professional / Technical	Supervisory	Teaching Faculty
Tenure Track (Y/N)	N						
Grant Funded (Y/N)	N						
Full Time/Part Time (FT/PT)	FT						
Perm/Temp*	Perm						
Exempt/Non-exempt	Non-Exempt <u>Exempt</u>						
Exemption Classification	N/A <u>Teaching</u>						

* Temp = a) grant funded or b) ending date is known