

**ILLINOIS COMMUNITY COLLEGE DISTRICT
NO. 521
MINUTES OF MEETING OF BOARD OF TRUSTEES**

March 12, 2013

**Rend Lake College
Student Center
468 N Ken Gray Parkway
Ina, IL 62846**

CALL TO ORDER

Chairman Bryan Drew called the regular Board of Trustees meeting to order at 6:38 PM in the Student Center.

ROLL CALL

Mr. Eric Black, Acting Secretary, called the roll.

Those present were:

Mr. Eric Black
Mr. Ed Cunningham
Mr. Bryan Drew
Mr. Randy Rubenacker
Mr. Marvin Scott
Ms. Kelsey Allen (Student Trustee)

Those absent were:

Mr. John Kabat
Mr. Rick Marlow

Others present were:

Mr. Terry Wilkerson, Mr. Bob Carlock, Ms. Lisa Payne, Mrs. Lisa Price, Mrs. Andrea Witthoft, Ms. Andrea Banach, Mr. Randall Shively, Mr. Chad Copple, Mr. Chris Nielsen, Mr. Henry Leeck, Mr. Nathan Wheeler, Ms. Shawna Manion, Mrs. Lori Ragland, Ms. Kim Robert, Ms. Barbara Crouse, Mr. Kevin Weston, Jason Swann, Mrs. Cathy DeJarnette, Reanne Palmer (Mt. Vernon Morning Sentinel) and Mr. Rick Hayes (Mt. Vernon Register News).

**GENERAL INFORMATION
ANNOUNCEMENTS**

1. Thursday, March 21 – Saturday, March 23, 2013, 7:00 PM
Sunday, March 24, 2013, 2:00 PM
“Into the Woods” – Spring Musical
Rend Lake College Theater

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2. Wednesday, March 27, 2013, 3:00 PM
Phi Theta Kappa Induction Ceremony
Rend Lake College Theater
3. March 28 – May 3, 2013
Student Art Show
March 28 Reception 6:00 – 8:00 PM
Rend Lake College Theater/Lobby
4. Friday, April 5, 2013
Jefferson County Chamber of Commerce Annual Banquet
Mt. Vernon Holiday Inn
5. Tuesday, April 9, 2013, 7:00PM
Orchestra Spring Concert
Rend Lake College Theatre
6. Monday – Tuesday, April 15-16, 2012
HLC Substantive Change Request Visit
Rend Lake College
7. Thursday, April 18, 2013, 7:00PM
Rend Lake College Student Recital
Rend Lake College Theatre
8. Thursday, April 25, 2013, 7:00PM
Rend Lake College Spring Concert (Concert Band & Concert Choir)
Rend Lake College Theatre
9. Thursday, May 2, 2013, 4:30PM
Faculty/Staff Recognition
Rend Lake Resort

**STUDENT TRUSTEE
REPORT**

Mr. Haden Smith is the duly elected student member of the Board of Trustees. He will be seated at the April 9, 2013 Board of Trustees meeting.

**MOTION FOR
CLOSED SESSION**

Mr. Cunningham made a motion to go into closed session pursuant to Section 2(c)(1)(2)(3)(11)(21) of the

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Open Meetings Act; seconded by Mr. Black. On a roll call vote, all voted yes. Student Trustee voted yes. The Board went into closed session at 6:40 PM.

MOTION TO REOPEN SESSION

Mr. Scott made a motion to reopen the public meeting; seconded by Ms. Allen. On a roll call vote, all voted yes. Student Trustee voted yes. The meeting reopened at 7:45 PM.

CONSENT AGENDA

Mr. Wilkerson recommended approving the consent agenda, which included the following items:

1. Minutes of the February 12, 2013 Regular Board of Trustees Meeting;*
2. Approval of Revisions to Board *Policy & Procedure* 4.16 – Tenured/Tenure Track Faculty and Staff Seniority List (Second Reading)*

Mr. Cunningham made a motion to approve the Consent Agenda, as recommended; seconded by Mr. Scott. On a roll call vote, all voted yes. Student Trustee voted yes. Those items marked with an * are a part of these minutes.

NEW BUSINESS

APPROVAL OF BID FOR REND LAKE COLLEGE MARKETPLACE HVAC CONTROL UPGRADES

Mr. Wilkerson recommended accepting the bid from Premium Mechanical and Automation of Jackson, Missouri for the base bid amount of \$28,923 for Rend Lake College Marketplace HVAC Control Upgrades effective March 12, 2013.

Ms. Allen made a motion to accept the bid from Premium Mechanical and Automation of Jackson, Missouri for the base bid amount of \$28,923 for Rend Lake College Marketplace HVAC Control Upgrades effective March 12, 2013, as recommended; seconded by Mr. Rubenacker. On a roll call vote, all voted yes. Student trustee voted yes.

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**APPROVAL OF BID TO
REROOF THE
CHILDREN'S CENTER**

Mr. Wilkerson recommended accepting the bid from Vaughn's Roofing Inc. of Marion, Illinois for the base bid amount of \$16,566 to reroof the Children's Center effective March 12, 2013.

Mr. Black made a motion to accept the bid from Vaughn's Roofing Inc. of Marion, Illinois for the base bid amount of \$16,566 to reroof the Children's Center effective March 12, 2013, as recommended; seconded by Mr. Cunningham. On a roll call vote, all voted yes. Student Trustee voted yes.

**PERSONNEL
APPROVAL OF
RETIREMENT
RESIGNATION OF
VICE PRESIDENT
OF FINANCE AND
ADMINISTRATION**

Mr. Wilkerson recommended accepting with regret the retirement resignation of Mr. Bob Carlock as Vice President of Finance and Administration effective June 30, 2013.

Mr. Scott made a motion to accept with regret the retirement resignation of Mr. Bob Carlock as Vice President of Finance and Administration effective June 30, 2013 , as recommended; seconded by Mr. Black. On a roll call vote, all voted yes. Student trustee voted yes.

**APPROVAL OF
APPOINTMENT OF
VICE PRESIDENT OF
FINANCE AND
ADMINISTRATION**

Mr. Wilkerson recommended the appointment of Mrs. Angie Kistner as Vice President of Finance and Administration on a full-time, 48-week, non-tenure track contract effective March 1, 2013 at an annual salary of \$103,000 prorated for the remainder of the fiscal year.

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Mr. Black made a motion to appoint Mrs. Angie Kistner as Vice President of Finance and Administration on a full-time, 48-week, non-tenure track contract effective March 1, 2013 at an annual salary of \$103,000 prorated for the remainder of the fiscal year, as recommended; seconded by Ms. Allen. On a roll call vote, all voted yes. Student Trustee voted yes.

**APPROVAL OF TRANSFER
FROM BUSINESS OFFICE
ACCOUNTANT TO
CONTROLLER**

Mr. Wilkerson recommended the transfer of Mrs. Wendy Smith from the position of Business Office Accountant to the position of Controller on a full-time, 48 week, non-tenure track, administrative contract at an annual salary of \$70,000 prorated for the remainder of the fiscal year effective March 1, 2013.

Mr. Cunningham made a motion to transfer of Mrs. Wendy Smith from the position of Business Office Accountant to the position of Controller on a full-time, 48 week, non-tenure track, administrative contract at an annual salary of \$70,000 prorated for the remainder of the fiscal year effective March 1, 2013, as recommended; seconded by Ms. Allen. On a roll call vote, all voted yes. Student Trustee voted yes.

**RATIFY APPOINTMENT
OF MINING TECHNOLOGY
INSTRUCTOR**

Mr. Wilkerson recommended ratifying the appointment of Mr. Donald McBride as Mining Technology Instructor on a full-time, 50-week, tenure track, Industrial Faculty contract at an annual salary of \$75,000 prorated for the remainder of the fiscal year. To be effective pending State of Illinois approval of the Revolving Door Policy.

Ms. Allen made a motion to ratify the appointment of Mr. Donald McBride as Mining Technology Instructor on a full-time, 50-week, tenure track, Industrial Faculty contract at an annual salary of \$75,000 prorated for the remainder of the fiscal year. To be effective pending State of Illinois approval of the Revolving

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Door Policy, as recommended; seconded by Mr. Black. On a roll call vote, all voted yes. Student Trustee voted yes.

**FINANCIAL STATEMENT,
RATIFICATION, AND
PAYMENT OF BILLS**

Mr. Cunningham made a motion to approve the ratification of the bills; seconded by Mr. Rubenacker. On a roll call vote, all voted yes. Student Trustee voted yes.

OTHER

ACADEMIC COUNCIL

Mr. Kevin Weston, Academic Council Representative, reported that Academic Council will be meeting in the next week or two.

ICCTA REPRESENTATIVE

Mr. Marvin Scott, ICCTA Representative, reported that he, Terry Wilkerson and Bob Carlock attended the ICCTA Meetings March 7 and 8 in Lombard, IL.

Mr. Drew, board chair, reported that he had recently attending the ACCT National Legislative Summit meetings in Washington, DC. He was able to meet with Congressman Enyart and others while there.

ADJOURNMENT

There being no other business, Ms. Allen made a motion at 8:01 PM to adjourn, seconded by Mr. Black, all voted yes. Student Trustee voted yes.

Chairman

Acting Secretary