

**ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 521
MINUTES OF MEETING OF BOARD OF TRUSTEES**

December 9, 2025

**Rend Lake College – Event Center
468 N Ken Gray Parkway
Ina, IL 62846**

CALL TO ORDER

Chairman, Larry Manning, called the regular Board of Trustees meeting to order at 6:27pm in the Rend Lake College Event Center.

ROLL CALL

Mr. Tony Wielt, Secretary, called the roll.

Those present were:

Mr. John D. Aiken
Dr. David Asbery
Mr. Joe Coy
Mr. Ron Daniels
Mr. Larry Manning
Mr. Tony Wielt
Mr. Henry Meinert (Student Trustee)

Those absent were:

Mr. Brian Dorris

Others present were:

Mrs. Lori Ragland, Dr. Chad Copple, Mr. John Gulley,
Mrs. Cathy DeJarnette, Mr. Donnie Millenbine,
Mrs. Andrea Banach, Mr. Greg Hollmann, Mrs. Jena
Jensik, Mr. Kent McKown, Mr. Brett Crocker, Mrs.
Mary Huggins, Mr. Joe Ervin, Mrs. Amy Epplin, Mr.
Addison Page, Mr. Blake Patton, Mr. Nathan Wheeler

**DEPARTMENT PRESENTATION-
AGRONOMY INNOVATION
CENTER AND LAND LAB UPDATES**

Mr. Blake Patton, Director of Agronomy
Innovation Center and Land Lab Supervisor, &
Mr. Addison Page, Sustainable Agriculture
Specialist, gave an overview on the Terry
Wilkerson Agronomy Innovation Center and
upcoming news, partnership programs, credit

hours, Land Lab, explanation of the classes and degrees/certificates, and other items pertinent to their department.

GENERAL INFORMATION

ANNOUNCEMENTS

1. Saturday-Thursday, December 6-11, 2025
Fall 2025 Semester Exams
All Campuses
2. Friday, December 12, 2025; 11am-1pm
RLC Employee Holiday Party
(offices closed during party)
Event Center
3. Friday, January 9, 2026; 8am–3:30pm
Student Success Day
LRC and Event Center
4. Monday, January 12, 2026
First Day of Spring 2026 Classes
All Campuses
5. Thursday, February 5, 2026; 12pm
RLC Foundation Board of Directors Meeting
Student Center – PDA
6. Tuesday, February 10, 2026; 3pm-4:30pm
RLC Foundation High Tea
Event Center
7. Wednesday, February 11, 2026; 3:30pm
RLC Banterra Sports Complex Ribbon Cutting and Open House of Complex
Banterra Sports Complex
8. Wednesday, February 11, 2026; 4:30pm-7:30pm
RLC Open House
Event Center
9. Tuesday, February 17, 2026; 8am-4pm
RLC In-Service
Event Center
10. Thursday, February 26, 2026; 5:30pm
Annual RLC Foundation Scholarship Dinner
Event Center

**MOTION FOR
EXECUTIVE SESSION**

Chairman Manning asked for a motion to move into Executive Session pursuant to Section 2(c)(1)(9)(11)(21). Mr. Coy made a motion; seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes. The Board went into executive session at 6:59 PM.

RESUME OPEN MEETING

Chairman Manning asked for a motion to reopen the public meeting; Mr. Aiken motioned; seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes. At 7:16 PM, Chairman Manning reconvened the open session of tonight's meeting.

CONSENT AGENDA

Mrs. Ragland recommended approving the Consent Agenda, which included the following items:

1. November 18, 2025 Executive Session*;
2. November 18, 2025 Board of Trustee Meeting Minutes*;
3. Course/Curriculum*;
4. Approval of Revisions to Rend Lake College Policy & Procedure 3.1115– Stipends*;
5. Approval of Revisions to Rend Lake College Policy & Procedure 1.5000 – Organizational Chart*

Mr. Coy made a motion to approve the Consent Agenda as recommend; seconded by Dr. Asbery. On a roll call vote, all present voted yes. Student Trustee voted yes. Those items marked with an asterisk (*) are a part of these minutes.

NEW BUSINESS

**APPROVAL OF 2026-2027
REND LAKE COLLEGE
CATALOG
(TO BE PROVIDED)**

Mrs. Ragland recommended to approve the 2026-2027 Rend Lake College Catalog as provided and to authorize addendum as needed.

As recommended, Mr. Aiken made a motion to approve the 2026-2027 Rend Lake College Catalog as provided and to authorize addendum as needed.

This motion was seconded by Mr. Meinert. On a roll call vote, all voted yes. Student Trustee voted yes.

APPROVAL OF
REND LAKE COLLEGE
BOARD OF TRUSTEES
CALENDAR YEAR 2026
MEETING SCHEDULE

Mrs. Ragland recommended to approve the schedule of meetings of the Rend Lake College Board of Trustees for calendar year 2026, as presented.

As recommended, Dr. Asbery made a motion to approve the schedule of meetings of the Rend Lake College Board of Trustees for calendar year 2026, as presented. This motion was seconded by Mr. Wielt. On a roll call vote, all voted yes. Student Trustee voted yes.

PERSONNEL

RETIREMENT RESIGNATION OF
COORDINATOR -TECHNOLOGY
INTEGRATION AND
TRAINING

Mrs. Ragland recommended to ratify with regret the acceptance of the retirement resignation of Ms. Gina Shafer-Schenk, Coordinator of Technology Integration and Training, effective January 30, 2026.

As recommended, Mr. Coy made a motion to ratify with regret the acceptance of the retirement resignation of Ms. Gina Shafer-Schenk, Coordinator of Technology Integration and Training, effective January 30, 2026. This motion was seconded by Mr. Meinert. On a roll call vote, all voted yes. Student Trustee voted yes.

RETIREMENT RESIGNATION
OF TECHNICIAN –
MAINTENANCE

Mrs. Ragland recommended to ratify with regret the acceptance of the retirement resignation of Mr. Charlie Massie, Maintenance Technician, effective January 30, 2026.

As recommended, Mr. Meinert made a motion to ratify with regret the acceptance of the retirement resignation of Mr. Charlie Massie, Maintenance Technician, effective January 30, 2026. This motion was seconded by Mr. Aiken. On a roll call vote, all voted yes. Student Trustee voted yes.

**RESIGNATION OF
DIRECTOR –WORKFORCE
DEVELOPMENT**

Mrs. Ragland recommended to ratify with regret the acceptance of the resignation of Mrs. Maggie Ervin, Director -Workforce Development, effective December 31, 2025.

As recommended, Mr. Coy made a motion to ratify with regret the acceptance of the resignation of Mrs. Maggie Ervin, Director -Workforce Development, effective December 31, 2025. This motion was seconded by Mr. Meinert. On a roll call vote, all voted yes. Student Trustee voted yes.

**APPOINTMENT OF
DIRECTOR – TRIO
PROGRAM
(TO BE PROVIDED)**

TABLED

**PERMISSION TO
CREATE THE POSITION
AND JOB DESCRIPTION ,
ADVERTISE FOR AND RATIFY
THE APPOINTMENT OF
COORDINATOR –DUAL
CREDIT / ADVISOR**

Mrs. Ragland recommended to grant permission to create the position and job description, advertise for and ratify the appointment of a Coordinator -Dual Credit / Academic Advisor, effective December 9, 2025.

As recommended, Mr. Meinert made a motion to grant permission to create the position and job description, advertise for and ratify the appointment of a Coordinator -Dual Credit / Academic Advisor,

effective December 9, 2025. This motion was seconded by Mr. Wielt. On a roll call vote, all voted yes. Student Trustee voted yes.

**PERMISSION TO CREATE
THE POSITION AND JOB
DESCRIPTION, ADVERTISE
FOR AND RATIFY THE
APPOINTMENT OF
COORDINATOR –ONLINE
LEARNING AND
ACCESSIBILITY**

Mrs. Ragland recommended to grant permission to create the position and job description, advertise for and ratify the appointment of Coordinator -Online Learning and Accessibility, effective December 9, 2025.

As recommended, Mr. Daniels made a motion to grant permission to create the position and job description, advertise for and ratify the appointment of Coordinator -Online Learning and Accessibility, effective December 9, 2025. This motion was seconded by Mr. Coy. On a roll call vote, all voted yes. Student Trustee voted yes.

FINANCIAL INFORMATION

**RATIFICATION OF THE
PAYMENT OF COLLEGE
EXPENSES INCLUDING
TRAVEL EXPENSE
REIMBURSEMENTS**

Mrs. Ragland recommended to ratify the payment of college expenses including travel expense reimbursements as presented.

As recommended, Mr. Meinert made a motion to ratify the payment of college expenses including travel expense reimbursements as presented. This motion was seconded by Mr. Coy. On a roll call vote, all voted yes. Student Trustee voted yes.

REPORTS

ACADEMIC COUNCIL

Mr. Joe Ervin, Academic Council President, reported there was only one course change discussed at the last meeting with no other news to report.

ICCTA REPRESENTATIVE	No Report
RLC FOUNDATION	Mrs. Cathy DeJarnette, Executive Director of Administrative Services, reported the Annual Rend Lake College Foundation Dinner went well and thanked all who attended.
ACCREDITATION	No Report
OBSOLETE EQUIPMENT	No Report
<u>PUBLIC COMMENT</u>	None
<u>PRESIDENT'S COMMENTS</u>	President Ragland gave an update on the Allied Health Building Bid opening held on November 25. We are currently waiting on the Capitol Development Board to put everything in motion.
<u>ADJOURNMENT</u>	There being no other business, at 7:28pm all Trustees present voted aye in favor of adjourning. The motion to adjourn was made by Mr. Coy and seconded by Mr. Meinert.

Chairman

Secretary