

**ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 521  
MINUTES OF MEETING OF BOARD OF TRUSTEES**

**December 9, 2025**

**Rend Lake College – Event Center  
468 N Ken Gray Parkway  
Ina, IL 62846**

**CALL TO ORDER**

Chairman, Larry Manning, called the regular Board of Trustees meeting to order at 6:27pm in the Rend Lake College Event Center.

**ROLL CALL**

Mr. Tony Wielt, Secretary, called the roll.

Those present were:

Mr. John D. Aiken  
Dr. David Asbery  
Mr. Joe Coy  
Mr. Ron Daniels  
Mr. Larry Manning  
Mr. Tony Wielt  
Mr. Henry Meinert (Student Trustee)

Those absent were:

Mr. Brian Dorris

Others present were:

Mrs. Lori Ragland, Dr. Chad Copple, Mr. John Gulley, Mrs. Cathy DeJarnette, Mr. Donnie Millenbine, Mrs. Andrea Banach, Mr. Greg Hollmann, Mrs. Jena Jensik, Mr. Kent McKown, Mr. Brett Crocker, Mrs. Mary Huggins, Mr. Joe Ervin, Mrs. Amy Epplin, Mr. Addison Page, Mr. Blake Patton, Mr. Nathan Wheeler

**DEPARTMENT PRESENTATION-  
AGRONOMY INNOVATION  
CENTER AND LAND LAB UPDATES**

Mr. Blake Patton, Director of Agronomy Innovation Center and Land Lab Supervisor, & Mr. Addison Page, Sustainable Agriculture Specialist, gave an overview on the Terry Wilkerson Agronomy Innovation Center and upcoming news, partnership programs, credit

hours, Land Lab, explanation of the classes and degrees/certificates, and other items pertinent to their department.

**GENERAL INFORMATION**  
ANNOUNCEMENTS

1. Saturday-Thursdays, December 6-11, 2025  
**Fall 2025 Semester Exams**  
All Campuses
2. Friday, December 12, 2025; 11am-1pm  
**RLC Employee Holiday Party**  
(offices closed during party)  
Event Center
3. Friday, January 9, 2026; 8am–3:30pm  
**Student Success Day**  
LRC and Event Center
4. Monday, January 12, 2026  
**First Day of Spring 2026 Classes**  
All Campuses
5. Thursday, February 5, 2026; 12pm  
**RLC Foundation Board of Directors Meeting**  
Student Center – PDA
6. Tuesday, February 10, 2026; 3pm-4:30pm  
**RLC Foundation High Tea**  
Event Center
7. Wednesday, February 11, 2026; 3:30pm  
**RLC Banterra Sports Complex Ribbon Cutting and Open House of Complex**  
Banterra Sports Complex
8. Wednesday, February 11, 2026; 4:30pm-7:30pm  
**RLC Open House**  
Event Center
9. Tuesday, February 17, 2026; 8am-4pm  
**RLC In-Service**  
Event Center
10. Thursday, February 26, 2026; 5:30pm  
**Annual RLC Foundation Scholarship Dinner**  
Event Center

**MOTION FOR  
EXECUTIVE SESSION**

Chairman Manning asked for a motion to move into Executive Session pursuant to Section 2(c)(1)(9)(11)(21). Mr. Coy made a motion; seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes. The Board went into executive session at 6:59 PM.

**RESUME OPEN MEETING**

Chairman Manning asked for a motion to reopen the public meeting; Mr. Aiken motioned; seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes. At 7:16 PM, Chairman Manning reconvened the open session of tonight's meeting.

**CONSENT AGENDA**

Mrs. Ragland recommended approving the Consent Agenda, which included the following items:

1. November 18, 2025 Executive Session\*;
2. November 18, 2025 Board of Trustee Meeting Minutes\*;
3. Course/Curriculum\*;
4. Approval of Revisions to Rend Lake College Policy & *Procedure* 3.1115– Stipends\*;
5. Approval of Revisions to Rend Lake College Policy & *Procedure* 1.5000 – Organizational Chart\*

Mr. Coy made a motion to approve the Consent Agenda as recommend; seconded by Dr. Asbery. On a roll call vote, all present voted yes. Student Trustee voted yes. Those items marked with an asterisk (\*) are a part of these minutes.

**NEW BUSINESS**

APPROVAL OF 2026-2027  
REND LAKE COLLEGE  
CATALOG  
(TO BE PROVIDED)

Mrs. Ragland recommended to approve the 2026-2027 Rend Lake College Catalog as provided and to authorize addendum as needed.

As recommended, Mr. Aiken made a motion to approve the 2026-2027 Rend Lake College Catalog as provided and to authorize addendum as needed.

This motion was seconded by Mr. Meinert. On a roll call vote, all voted yes. Student Trustee voted yes.

APPROVAL OF  
REND LAKE COLLEGE  
BOARD OF TRUSTEES  
CALENDER YEAR 2026  
MEETING SCHEDULE

Mrs. Ragland recommended to approve the schedule of meetings of the Rend Lake College Board of Trustees for calendar year 2026, as presented.

As recommended, Dr. Asbery made a motion to approve the schedule of meetings of the Rend Lake College Board of Trustees for calendar year 2026, as presented. This motion was seconded by Mr. Wielt. On a roll call vote, all voted yes. Student Trustee voted yes.

**PERSONNEL**  
RETIREMENT RESIGNATION OF  
COORDINATOR -TECHNOLOGY  
INTEGRATION AND  
TRAINING

Mrs. Ragland recommended to ratify with regret the acceptance of the retirement resignation of Ms. Gina Shafer-Schenk, Coordinator of Technology Integration and Training, effective January 30, 2026.

As recommended, Mr. Coy made a motion to ratify with regret the acceptance of the retirement resignation of Ms. Gina Shafer-Schenk, Coordinator of Technology Integration and Training, effective January 30, 2026. This motion was seconded by Mr. Meinert. On a roll call vote, all voted yes. Student Trustee voted yes.

RETIREMENT RESIGNATION  
OF TECHINCIAN –  
MAINTENANCE

Mrs. Ragland recommended to ratify with regret the acceptance of the retirement resignation of Mr. Charlie Massie, Maintenance Technician, effective January 30, 2026.

As recommended, Mr. Meinert made a motion to ratify with regret the acceptance of the retirement resignation of Mr. Charlie Massie, Maintenance Technician, effective January 30, 2026. This motion was seconded by Mr. Aiken. On a roll call vote, all voted yes. Student Trustee voted yes.

RESIGNATION OF  
DIRECTOR –WORKFORCE  
DEVELOPMENT

Mrs. Ragland recommended to ratify with regret the acceptance of the resignation of Mrs. Maggie Ervin, Director -Workforce Development, effective December 31, 2025.

As recommended, Mr. Coy made a motion to ratify with regret the acceptance of the resignation of Mrs. Maggie Ervin, Director -Workforce Development, effective December 31, 2025. This motion was seconded by Mr. Meinert. On a roll call vote, all voted yes. Student Trustee voted yes.

APPOINTMENT OF  
DIRECTOR – TRIO  
PROGRAM  
(TO BE PROVIDED)

TABLED

PERMISSION TO  
CREATE THE POSITION  
AND JOB DESCRIPTION ,  
ADVERTISE FOR AND RATIFY  
THE APPOINTMENT OF  
COORDINATOR –DUAL  
CREDIT / ADVISOR

Mrs. Ragland recommended to grant permission to create the position and job description, advertise for and ratify the appointment of a Coordinator -Dual Credit / Academic Advisor, effective December 9, 2025.

As recommended, Mr. Meinert made a motion to grant permission to create the position and job description, advertise for and ratify the appointment of a Coordinator -Dual Credit / Academic Advisor,

effective December 9, 2025. This motion was seconded by Mr. Wielt. On a roll call vote, all voted yes. Student Trustee voted yes.

PERMISSION TO CREATE  
THE POSITION AND JOB  
DESCRIPTION, ADVERTISE  
FOR AND RATIFY THE  
APPOINTMENT OF  
COORDINATOR –ONLINE  
LEARNING AND  
ACCESSIBILITY

Mrs. Ragland recommended to grant permission to create the position and job description, advertise for and ratify the appointment of Coordinator -Online Learning and Accessibility, effective December 9, 2025.

As recommended, Mr. Daniels made a motion to grant permission to create the position and job description, advertise for and ratify the appointment of Coordinator -Online Learning and Accessibility, effective December 9, 2025. This motion was seconded by Mr. Coy. On a roll call vote, all voted yes. Student Trustee voted yes.

**FINANCIAL INFORMATION**

RATIFICATION OF THE  
PAYMENT OF COLLEGE  
EXPENSES INCLUDING  
TRAVEL EXPENSE  
REIMBURSEMENTS

Mrs. Ragland recommended to ratify the payment of college expenses including travel expense reimbursements as presented.

As recommended, Mr. Meinert made a motion to ratify the payment of college expenses including travel expense reimbursements as presented. This motion was seconded by Mr. Coy. On a roll call vote, all voted yes. Student Trustee voted yes.

**REPORTS**

ACADEMIC COUNCIL

Mr. Joe Ervin, Academic Council President, reported there was only one course change discussed at the last meeting with no other news to report.

ICCTA REPRESENTATIVE

No Report

RLC FOUNDATION

Mrs. Cathy DeJarnette, Executive Director of Administrative Services, reported the Annual Rend Lake College Foundation Dinner went well and thanked all who attended.

ACCREDITATION

No Report

OBSOLETE EQUIPMENT

No Report

**PUBLIC COMMENT**

None

**PRESIDENT'S COMMENTS**

President Ragland gave an update on the Allied Health Building Bid opening held on November 25. We are currently waiting on the Capitol Development Board to put everything in motion.

**ADJOURNMENT**

There being no other business, at 7:28pm all Trustees present voted aye in favor of adjourning.

The motion to adjourn was made by Mr. Coy and seconded by Mr. Meinert.

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Chairman

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Secretary