

**ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 521
MINUTES OF MEETING OF BOARD OF TRUSTEES**

May 12, 2026

**Rend Lake College – Event Center
468 N Ken Gray Parkway
Ina, IL 62846**

CALL TO ORDER

Chairman, Larry Manning, called the regular Board of Trustees meeting to order at 6:29pm in the Rend Lake College Event Center.

ROLL CALL

Mr. Brian Dorris, Acting Secretary, called the roll.

Those present were:

Mr. John D. Aiken
Dr. David Asbery
Mr. Ron Daniels
Mr. Brian Dorris
Mr. Larry Manning
Mr. Landen Catron (Student Trustee)

Those absent were:

Mr. Joe Coy
Mr. Tony Wielt

Others present were:

Dr. Lori Ragland, Dr. Chad Copple, Mr. John Gulley, Mrs. Cathy DeJarnette, Mr. Henry “Buster” Leeck, Mr. Kent McKown, Mrs. Amy Epplin, Ms. Kendra Gregory, Mrs. Shari Carpenter, Mrs. Vickie Schulte, Mrs. Bria Robinson, Mr. Donnie Millenbine, Mrs. Kim Wilkerson, Mr. Chris Edwards, Mr. Joe Ervin, Mrs. Andrea Banach

**DEPARTMENT PRESENTATION –
STUDENT SUCCESS AT RLC**

Vickie Schulte, Dean of Student Success and Development presented to the Board of Trustees on what the Student Success Division does and the tools they use, for example, Navigate 360 and RLCares.

GENERAL INFORMATION

A. Announcements

1. Thursday, May 14, 2026; 11:30am
Radiology Pinning
RLC Theater
2. Thursday, May 14, 2026; 1:30pm
ADN Pinning
RLC Theater
3. Thursday, May 14, 2026; 3:00pm
Medical Assistant Pinning
RLC Theater
4. Thursday, May 14, 2026; 4:00pm
CNA Pinning
RLC Theater
5. Friday, May 15, 2026; 10:00am
Pre-K Graduation
RLC Theater
6. Saturday, May 16, 2026
Rend Lake College Graduation
8:30am – AA/AS/AES/AFA
10:30am – AAS/Certificate
Banterra Sports Complex -Waugh Gymnasium
7. Monday, June 1, 2026
First Day of Summer 2026 Classes
All Campuses
8. Monday – Thursday; June 8-11, 2026
Community Ed: Kids Camps
Various places & times around campus
9. Monday – Wednesday; June 15-17, 2026
CTE Camps
Various places & times around campus
10. Monday, August 17, 2026
First Day of Fall Classes
All Campuses

11. Saturday, September 19, 2026; 10:00am-2:00pm
SIMA Fest
Southern Illinois Manufacturing Academy

**MOTION FOR
EXECUTIVE SESSION**

Chairman Manning asked for a motion to move into Executive Session pursuant to Section 2(c)(1)(9)(11)(21). Mr. Aiken made a motion; seconded by Dr. Asbery. On a roll call vote, all voted yes. Student Trustee voted yes. The Board went into executive session at 6:40pm.

RESUME OPEN MEETING

Chairman Manning asked for a motion to reopen the public meeting; Mr. Daniels motioned; seconded by Mr. Aiken. On a roll call vote, all voted yes. Student Trustee voted yes. At 7:04pm, Chairman Manning reconvened the open session of tonight's meeting.

CONSENT AGENDA

Dr. Ragland recommended approving the Consent Agenda, which included the following items:

1. Course/Curriculum Approvals*;
2. Approval of Job Description*

Mr. Aiken made a motion to approve the Consent Agenda as recommended; seconded by Mr. Dorris. On a roll call vote, all present voted yes. Student Trustee voted yes. Those items marked with an asterisk (*) are a part of these minutes.

NEW BUSINESS

RATIFY THE AWARD FOR
SEALING AND STRIPING INA
CAMPUS PARKING LOTS

Dr. Ragland recommended to ratify the award for sealing and striping the parking lots at the Rend Lake College Ina campus. The award is for the base bid only.

As recommended, Mr. Aiken made a motion to ratify the award for sealing and striping the parking lots at the Rend Lake College Ina campus. The award is for the base bid only. This motion was seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes.

APPROVAL OF ENGAGEMENT
LETTER/STATEMENT OF
WORK FOR FY 2026 AUDIT

Dr. Ragland recommended to approve the engagement letter/statement of work for audit services and tax return preparation for FY 2026 as presented.

As recommended, Mr. Dorris made a motion to approve the engagement letter/statement of work for audit services and tax return preparation for FY 2026 as presented. This motion was seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes.

PERSONNEL
RETIREMENT RESIGNATION
OF ASSOCIATE
PROFESSOR-NURSING

Dr. Ragland recommended to ratify with regret the acceptance of the retirement resignation of Ms. Denise Griffith, Associate Professor of Nursing at Rend Lake College, effective July 1, 2026.

As recommended, Mr. Dorris made a motion ratify with regret the acceptance of the retirement resignation of Ms. Denise Griffith, Associate Professor of Nursing at Rend Lake College, effective July 1, 2026. This motion was seconded by Mr. Aiken. On a roll call vote, all voted yes. Student Trustee voted yes.

RETIREMENT RESIGNATION
OF DIRECTOR-HUMAN
RESOURCES

Dr. Ragland recommended to ratify with regret the acceptance of the retirement resignation of Mrs. Kim Rogers, Director of Human Resources at Rend Lake College, effective July 1, 2026.

As recommended, Mr. Daniels made a motion ratify with regret the acceptance of the retirement resignation of Mrs. Kim Rogers, Director of Human Resources at Rend Lake College, effective July 1, 2026. This motion was seconded by Mr. Catron. On a roll call vote, all voted yes. Student Trustee voted yes.

APPOINTMENT OF
EXECUTIVE ASSISTANT-
CURRICULUM AND
INSTRUCTION (TO
BE PROVIDED)

Dr. Ragland recommended to appoint Ms. Marlene Smith as Executive Assistant of Curriculum and Instruction on a full-time, 50-week, non-tenure track contract at an annual salary of \$42,000 prorated for the remainder of the fiscal year pending a successful background check, effective June 22, 2026.

As recommended, Mr. Daniels made a motion to appoint Ms. Marlene Smith as Executive Assistant of Curriculum and Instruction on a full-time, 50-week, non-tenure track contract at an annual salary of \$42,000 prorated for the remainder of the fiscal year pending a successful background check, effective June 22, 2026. This motion was seconded by Mr. Dorris. On a roll call vote, all voted yes. Student Trustee voted yes.

APPOINTMENT OF
SPECIALIST – STUDENT
SUCCESS

Dr. Ragland recommended to appoint Ms. Beth Stevens as Student Success Specialist on a full-time, 48-week, non-tenure track contract, salary to remain the same, effective May 16, 2026.

As recommended, Mr. Aiken made a motion to appoint Ms. Beth Stevens as Student Success Specialist on a full-time, 48-week, non-tenure track contract, salary to remain the same, effective May 16, 2026. This motion was seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes.

TRANSFER OF PAYROLL
& FINANCIAL ACCOUNTANT
TO DIRECTOR – HUMAN
RESOURCOES

Dr. Ragland recommended to grant permission to transfer Mrs. Glenna Maxwell from Payroll and Financial Accountant to Director of Human Resources on a full-time, 48-week, non-tenure track contract with

an annual salary of \$76,000, prorated for the remainder of the fiscal year, effective May 16, 2026. This individual is not eligible for a salary increase in FY 2027.

As recommended, Mr. Catron made a motion grant permission to transfer Mrs. Glenna Maxwell from Payroll and Financial Accountant to Director of Human Resources on a full-time, 48-week, non-tenure track contract with an annual salary of \$76,000, prorated for the remainder of the fiscal year, effective May 16, 2026. This individual is not eligible for a salary increase in FY 2027. This motion was seconded by Mr. Daniels On a roll call vote, all voted yes. Student Trustee voted yes.

FINANCIAL INFORMATION

RATIFICATION OF THE PAYMENT OF COLLEGE EXPENSES INCLUDING TRAVEL EXPENSE REIMBURSEMENTS

Dr. Ragland recommended to ratify the payment of college expenses including travel expense reimbursements as presented.

As recommended, Mr. Dorris made a motion to ratify the payment of college expenses including travel expense reimbursements as presented. This motion was seconded by Mr. Aiken. On a roll call vote, all voted yes. Student Trustee voted yes.

REPORTS

ACADEMIC COUNCIL

Mr. Joe Ervin, Academic Council President, reported on four tabled items and one approved from the council's last meeting as listed in this packet.

ICCTA REPRESENTATIVE

Mr. Ron Daniels attended Lobby Day where ICCTA advocated \$10 million for the PATH program, as well as the community college baccalaureate program.

RLC FOUNDATION

Mrs. Cathy DeJarnette, Executive Director of Administrative Services, reported the RLC Foundation Board of Directors seated a new board member, Jim Johnson, CEO of Franklin County Hospital in Benton,

at the April Board meeting. Also, the foundation has now received 329 scholarship applications with 200 applicants rewarded. The foundation is still working on awarding a few nursing scholarships that require a second-year student.

ACCREDITATION

Dr. Chad Copple, Vice President of Institutional Effectiveness provided a handout on the Education Department's proposed regulations on accreditation.

OBSOLETE EQUIPMENT

Mr. Donnie Millenbine, Dean of Facilities Management and Campus Operations, reported that bar top cooler shell shelving units from MarketPlace Suite A have been sold.

PUBLIC COMMENT

None

PRESIDENT'S COMMENTS

Rend Lake College President, Dr. Lori Ragland gave an update on the cyberattack of LMS/Canvas. Chief Information Officer, Mr. Kent McKown explained the April 29 incident has been identified. Several admins backed up grade books overnight. Canvas has not reported to us that RLC is compromised or on the published list. Canvas paid the ransom and says all is safe.

ADJOURNMENT

There being no other business, at 7:25pm all Trustees present voted aye in favor of adjourning.

The motion to adjourn was made by Mr. Daniels and seconded by Mr. Aiken.

Chairman

Secretary