

# REND LAKE COLLEGE BOARD OF TRUSTEES MEETING

May 12, 2026

6:30 PM

Rend Lake College–Event Center  
468 N Ken Gray Parkway  
Ina, IL 62846

Page  
No.

- I. Call to Order
- II. Roll Call
- III. Department Presentation – Student Success at RLC
- IV. General Information
  - A. Announcements
    1. Thursday, May 14, 2026; 11:30am  
**Radiology Pinning**  
RLC Theater
    2. Thursday, May 14, 2026; 1:30pm  
**ADN Pinning**  
RLC Theater
    3. Thursday, May 14, 2026; 3:00pm  
**Medical Assistant Pinning**  
RLC Theater
    4. Thursday, May 14, 2026; 4:00pm  
**CNA Pinning**  
RLC Theater
    5. Friday, May 15, 2026; 10:00am  
**Pre-K Graduation**  
RLC Theater
    6. Saturday, May 16, 2026  
**Rend Lake College Graduation**  
8:30am – AA/AS/AES/AFA  
10:30am – AAS/Certificate  
Banterra Sports Complex -Waugh Gymnasium

- 7. Monday, June 1, 2026  
**First Day of Summer 2026 Classes**  
All Campuses
- 8. Saturday, June 6, 2026; 10:00am-2:00pm  
**SIMA Fest**  
Southern Illinois Manufacturing Academy
- 9. Monday – Thursday; June 8-11, 2026  
**Community Ed: Kids Camps**  
Various places & times around campus
- 10. Monday – Wednesday; June 15-17, 2026  
**CTE Camps**  
Various places & times around Campus
- 11. Monday, August 17, 2026  
**First Day of Fall Classes**  
All Campuses

**V. Executive Session** – The Board may go into closed session pursuant to Section 2(c)(1)(9)(11)(21) of the Open Meetings Act.

Subsection (1) appointment, employment, and compensation of specific employees; (9) student discipline; (11) litigation; (21) discussion of executive session minutes

**VI. Resume Open Meeting**

**VII. Approval of Minutes**

- 02 \* April 14, 2026 Executive Session
- \* April 14, 2026 Board of Trustees Meeting

**VIII. Approval of Consent Agenda**

Consent Items are marked with an asterisk (\*)

**IX. New Business**

- 13 \* A. Course / Curriculum
- 15 \* B. Approval of Job Description
- 17 C. Ratify the Award for Sealing and Striping Ina Campus Parking Lots

- 18 D. Approval of Engagement Letter/Statement of Work for FY 2026 Audit
- X. Personnel**
- 30 A. Retirement Resignation of Associate Professor -Nursing
- 33 B. Retirement Resignation of Director -Human Resources
- C. Appointment of Executive Assistant -Curriculum and Instruction (TO BE PROVIDED)
- 36 D. Appointment of Specialist -Student Success
- 38 E. Transfer of Payroll & Financial Accountant to Director -Human Resources
- XI. Financial Information**
- 40 A. Ratification of the Payment of College Expenses including Travel Expense Reimbursements
- 41 B. Financials (INFORMATIONAL)
- XII. Reports**
1. Academic Council
  2. ICCTA Representative
  3. Rend Lake College Foundation
  4. Accreditation Report
  5. Obsolete Equipment
- XIII. Public Comment**
- XIV. President's Comments**
- XV. Adjournment**

# MINUTES

**ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 521  
MINUTES OF MEETING OF BOARD OF TRUSTEES**

**April 14, 2026**

**Rend Lake College – Event Center  
468 N Ken Gray Parkway  
Ina, IL 62846**

**CALL TO ORDER**

Chairman, Larry Manning, called the regular Board of Trustees meeting to order at 6:31pm in the Rend Lake College Event Center.

**ROLL CALL**

Mr. Tony Wielt, Secretary, called the roll.

Those present were:

Dr. David Asbery  
Mr. Ron Daniels  
Mr. Brian Dorris  
Mr. Larry Manning  
Mr. Tony Wielt  
Mr. Henry Meinert (Student Trustee)

Those absent were:

Mr. John D. Aiken  
Mr. Joe Coy

Others present were:

Dr. Lori Ragland, Dr. Chad Copple, Mr. John Gulley, Mrs. Cathy DeJarnette, Mr. Henry “Buster” Leeck, Mrs. Mary Huggins, Mr. Kent McKown, Mr. Brett Crocker, Mrs. Amy Epplin, Mr. Nathan Wheeler, Ms. Kendra Gregory, Mrs. Shari Carpenter, Mrs. Vickie Schulte, Mrs. Bria Robinson, Mr. Greg Hollmann, Mr. Mark Jornd, Ms. Alexis Parchman, Mr. Josh Dice, Mr. Lee Messersmith, 4 Franklin County EDGE Students, Mrs. Nealy Hamson, 10 Jefferson County CEO Students, Mr. Landen Catron

**APPROVAL OF MINUTES**

Mr. Manning recommended approving the minutes of the March 10, 2026 Board of Trustees Meeting, as presented.

Mr. Meinert made a motion to approve the minutes of the March 10, 2026 Board of Trustees Meeting as recommended, seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes.

**OUTGOING STUDENT TRUSTEE PRESENTATION**

President Ragland presented outgoing student trustee, Henry Meinert with a plaque and a portrait of Mr. Meinert and extended her appreciation to him.

**SEATING OF NEW STUDENT TRUSTEE**

President Ragland invited incoming 2026-2027 trustee, Mr. Landen Catron, to introduced himself and take his seat at the board table.

**ROLL CALL**

Mr. Tony Wielt, Secretary, called the roll.

Those present were:

Dr. David Asbery  
Mr. Ron Daniels  
Mr. Brian Dorris  
Mr. Larry Manning  
Mr. Tony Wielt  
Mr. Landen Catron (Student Trustee)

Those absent were:

Mr. John D. Aiken  
Mr. Joe Coy

Others present were:

Dr. Lori Ragland, Dr. Chad Copple, Mr. John Gulley, Mrs. Cathy DeJarnette, Mr. Henry "Buster" Leeck, Mrs. Mary Huggins, Mr. Kent McKown, Mr. Brett Crocker, Mrs. Amy Epplin, Mr. Nathan Wheeler, Ms. Kendra Gregory, Mrs. Shari Carpenter, Mrs. Vickie Schulte, Mrs. Bria Robinson, Mr. Greg Hollmann, Mr. Mark Jornd, Ms. Alexis Parchman, Mr. Josh Dice, Mr. Lee Messersmith, 4 Franklin County EDGE Students, Mrs. Nealy Hamson, 10 Jefferson County CEO Students, Mr. Henry Meinert

**DEPARTMENT PRESENTATION –**  
**CEO & EDGE**  
**ENTREPRENEURSHIP**  
**PROGRAMS**

Mr. Lee Messersmith and four students from the Franklin County EDGE entrepreneurship program presented how their program works and their personal journeys becoming entrepreneurs. The students will be showcasing their work at the EDGE Expo April 20<sup>th</sup> at the Benton Civic Center with all 6 Franklin County schools represented.

Mrs. Nealy Hamson and ten students represented Jefferson County CEO entrepreneurship program gave an overview of their program and shared their experiences as they became entrepreneurs. The CEO students will hold their tradeshow April 23<sup>rd</sup> at Cedarhurst Center for the Arts in Mt. Vernon.

**GENERAL INFORMATION**

**A. Announcements**

1. Thursday, April 23, 2026; 8am-1pm  
**Children’s Health Fair**  
Recreation Center
2. Friday, April 24, 2025; 9am-1pm  
**Kindergarten Day**  
Event Center and Various Breakout Rooms
3. Wednesday, April 29, 2026; 6:00pm  
**Upward Bound Banquet**  
Event Center
4. Thursday, April 30, 2026; 12:00pm  
**RLC Foundation Board of Directors Meeting**  
SIMA, Rend Lake College MarketPlace
5. Friday, May 1, 2026; 8:45am  
**Career Connections**  
Event Center
6. Thursday, May 14, 2026; 11:30am  
**Radiology Pinning**  
RLC Theater

7. Thursday, May 14, 2026; 1:30pm  
**ADN Pinning**  
RLC Theater
8. Thursday, May 14, 2026; 3:00pm  
**Medical Assistant Pinning**  
RLC Theater
9. Thursday, May 14, 2026; 4:00pm  
**CNA Pinning**  
RLC Theater
10. Friday, May 15, 2026; 10:00am  
**Pre-K Graduation**  
RLC Theater
11. Saturday, May 16, 2026  
**Rend Lake College Graduation**  
8:30am – AA/AS/AES/AFA  
10:30am – AAS/Certificate  
Banterra Sports Complex -Waugh Gymnasium

**MOTION FOR EXECUTIVE SESSION**

Chairman Manning asked for a motion to move into Executive Session pursuant to Section 2(c)(1)(9)(11)(21). Mr. Wielt made a motion; seconded by Mr. Dorris. On a roll call vote, all voted yes. Student Trustee voted yes. The Board went into executive session at 6:59pm.

**RESUME OPEN MEETING**

Chairman Manning asked for a motion to reopen the public meeting; Mr. Wielt motioned; seconded by Mr. Dorris. On a roll call vote, all voted yes. Student Trustee voted yes. At 7:46pm, Chairman Manning reconvened the open session of tonight’s meeting.

**CONSENT AGENDA**

Dr. Ragland recommended approving the Consent Agenda, which included the following items:

1. Course/Curriculum Approvals\*;
2. Approval of Revisions to Rend Lake College *Policy & Procedure* – Community Use of College Facilities (Second Reading)\*;
3. Approval of Revisions to Rend Lake College *Policy & Procedure* 3.1010-Selection of Personnel (Second Reading)\*;
4. Approval of Job Description\*

Dr. Asbery made a motion to approve the Consent Agenda as recommended; seconded by Mr. Dorris. On a roll call vote, all present voted yes. Student Trustee voted yes. Those items marked with an asterisk (\*) are a part of these minutes.

**NEW BUSINESS**

**PERMISSION TO  
PURCHASE SECURITY  
CAMERAS, SERVERS  
AND SOFTWARE**

Dr. Ragland recommended to grant permission to purchase replacement security cameras, a server, and software from Barcom Security & Fire for a total cost of \$104,042.

As recommended, Mr. Dorris made a motion to grant permission to purchase replacement security cameras, a server, and software from Barcom Security & Fire for a total cost of \$104,042. This motion was seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes.

**PERSONNEL**

**RESIGNATION OF  
EXECUTIVE ASSISTANT  
OF INSTRUCTION**

Dr. Ragland recommended to accept with regret the resignation of Mrs. Karessa Keyser, Executive Assistant of Instruction, effective May 29, 2026.

As recommended, Mr. Wielt made a motion to accept with regret the resignation of Mrs. Karessa Keyser, Executive Assistant of Instruction, effective May 29, 2026. This motion was seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes.

**RESIGNATION OF STUDENT  
SUCCESS SPECIALIST**

Dr. Ragland recommended to accept with regret the resignation of Ms. Sarah Tepovich, Student Success Specialist, effective April 15, 2026.

As recommended, Mr. Dorris made a motion to accept with regret the resignation of Ms. Sarah Tepovich, Student Success Specialist, effective April 15, 2026. This motion was seconded by Mr. Wielt. On

a roll call vote, all voted yes. Student Trustee voted yes.

RETIREMENT RESIGNATION  
OF COORDINATOR –  
ADULT EDUCATION  
SERVICES

Dr. Ragland recommended to ratify with regret the acceptance of the retirement resignation of Mrs. Vickie Golliher, Coordinator of Adult Education Student Services at Rend Lake College, effective October 1, 2026.

As recommended, Mr. Daniels made a motion to ratify with regret the acceptance of the retirement resignation of Mrs. Vickie Golliher, Coordinator of Adult Education Student Services at Rend Lake College, effective October 1, 2026. This motion was seconded by Dr. Asbery. On a roll call vote, all voted yes. Student Trustee voted yes.

RETIREMENT RESIGNATION  
OF PROFESSOR –  
SPEECH COMMUNICATION

Dr. Ragland recommended to ratify with regret the acceptance of the retirement resignation of Dr. Elizabeth Bailey-Smith, Professor of Speech Communication at Rend Lake College, effective June 1, 2026.

As recommended, Mr. Wielt made a motion to ratify with regret the acceptance of the retirement resignation of Dr. Elizabeth Bailey-Smith, Professor of Speech Communication at Rend Lake College, effective June 1, 2026. This motion was seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes.

DISMISSAL OF COORDINATOR –  
ONLINE LEARNING  
AND ACCESSIBILITY

Dr. Ragland recommended to ratify the dismissal of Mr. Steve Marlow, Online Learning and Accessibility Coordinator, effective March 25, 2026.

As recommended, Mr. Dorris made a motion to ratify the dismissal of Mr. Steve Marlow, Online Learning

and Accessibility Coordinator effective March 25, 2026. This motion was seconded by Dr. Asbery. On a roll call vote, all voted yes. Student Trustee voted yes.

APPOINTMENT OF ADVISOR –  
STUDENT SUPPORT  
SERVICES/TRIO

Dr. Ragland recommended to appoint Mr. Dean Mandrell as Advisor–Student Support Services/TRIO, on a 50-week, non-tenure track, grant-funded contract at an annual salary of \$36,500, prorated for the remainder of the grant year, effective April 15, 2026.

As recommended, Mr. Wielt made a motion to appoint Mr. Dean Mandrell as Advisor–Student Support Services/TRIO, on a 50-week, non-tenure track, grant-funded contract at an annual salary of \$36,500, prorated for the remainder of the grant year, effective April 15, 2026. This motion was seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes.

APPOINTMENT OF  
FINANCIAL AID SPECIALIST

Dr. Ragland recommended to appoint Ms. Alexis Parchman as Financial Aid Specialist on a full-time, 50-week, non-tenure track, contract at an annual salary of \$38,000, prorated for the remainder of the fiscal year, effective April 20, 2026.

As recommended, Dr. Asbery made a motion to appoint Ms. Alexis Parchman as Financial Aid Specialist on a full-time, 50-week, non-tenure track, contract at an annual salary of \$38,000, prorated for the remainder of the fiscal year, effective April 20, 2026. This motion was seconded by Mr. Wielt. On a roll call vote, all voted yes. Student Trustee voted yes.

RATIFY APPOINTMENT  
OF DIRECTOR –  
INSTITUTIONAL RESEARCH  
AND ANALYSIS

Dr. Ragland recommended to ratify the appointment of Ms. Kyleigh Hermetz as Director of Institutional Research and Analysis, 50-week, non-tenure track, contract at an annual salary of \$50,000 prorated for

the remainder of the fiscal year, effective April 6, 2026.

As recommended, Mr. Dorris made a motion to ratify the appointment of Ms. Kyleigh Hermetz as Director of Institutional Research and Analysis, 50-week, non-tenure track, contract at an annual salary of \$50,000 prorated for the remainder of the fiscal year, effective April 6, 2026. This motion was seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes.

APPOINTMENT OF  
COORDINATOR ONLINE  
LEARNING AND ACCESSIBILITY  
(TO BE PROVIDED)

Dr. Ragland recommended to appoint Mr. Mitchell Bulla as Online Learning and Accessibility Coordinator on a full-time, 50-week, non-tenure track, contract at an annual salary of \$44,000 prorated for the remainder of the fiscal year, effective May 11, 2026.

As recommended, Mr. Dorris made a motion to appoint Mr. Mitchell Bulla as Online Learning and Accessibility Coordinator on a full-time, 50-week, non-tenure track, contract at an annual salary of \$44,000 prorated for the remainder of the fiscal year, effective May 11, 2026. This motion was seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes.

**FINANCIAL INFORMATION**

RATIFICATION OF THE  
PAYMENT OF COLLEGE  
EXPENSES INCLUDING  
TRAVEL EXPENSE  
REIMBURSEMENTS

Dr. Ragland recommended to ratify the payment of college expenses including travel expense reimbursements as presented.

As recommended, Mr. Wielt made a motion to ratify the payment of college expenses including travel expense reimbursements as presented. This motion

was seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes.

## **REPORTS**

### ACADEMIC COUNCIL

Mr. Joe Ervin, Academic Council President, reported that Academic Council reviewed courses and made recommendations as seen in this packet under Course/Curriculum.

### ICCTA REPRESENTATIVE

Mr. Ron Daniels informed the group the ICCTA Lobby Days in Springfield will be May 6<sup>th</sup> and 7<sup>th</sup>. He plans to attend.

### RLC FOUNDATION

Mrs. Cathy DeJarnette, Executive Director of Administrative Services, reported that Jeff Leeke and Pat Kern have resigned from the RLCF Board of Directors. Mrs. DeJarnette also reported that the foundation received 312 scholarship applications with 107 scholarships awarded to date. Nursing scholarships will be awarded once students are accepted into the program.

### ACCREDITATION

Dr. Chad Copple, Vice President of Institutional Effectiveness reported on their recent trip to the Higher Learning Commission's annual conference in Chicago. The discussions included AI and its impact to colleges and universities and how to make use of it responsibly as well as data-informed decision-making, closing the loop, and assessment.

The HLC will now move around the country in part due to geographic boundary removals for accreditors. So next year it will be in Phoenix, AZ; 2028 will be Denver, CO and Tampa, FL in 2029.

RLC's next visit will be sometime in the 2028-2029 academic year.

### OBSOLETE EQUIPMENT

Mr. John Gulley, Vice President of Finance & Auxiliary Services reported 4 items worth \$450 have been sold on gov.deals.

## **PUBLIC COMMENT**

Mr. Josh Dice, General Manager of Security Alarm, addressed the board with appreciation for Rend Lake College's past and future business.

**PRESIDENT’S COMMENTS**

Rend Lake College President, Dr. Lori Ragland reported the Shoe Stop Store commitment to leasing the former restaurant space at the MarketPlace beginning October 1<sup>st</sup>.

Dr. Ragland informed those present that the SIC/RLC Board of Trustees Meeting would be held September 22 at 5:30pm at SIC.

She reported the Economic Impact Study results for RLC are in but are embargoed until Thursday when they will be publicly released.

She updated the group on the Student Center windows project is going well.

Dr. Ragland congratulated Trustee Tony Wielt on being named Small Business Person of the Year for 2026 by the Jefferson County Chamber of Commerce.

**ADJOURNMENT**

There being no other business, at 8:04PM all Trustees present voted aye in favor of adjourning.

The motion to adjourn was made by Dr. Asbery and seconded by Mr. Daniels.

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Chairman

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Secretary

# NEW BUSINESS

# COURSE / CURRICULUM APPROVALS

*Rend Lake College Board of Trustees*

**May 12, 2026**

**RECOMMENDATION:** To approve changes to existing curriculum and to authorize its submission to the Illinois Community College Board (ICCB) for action effective on the dates listed.

**RATIONALE:** The attached items have been approved by the Curriculum Committee and Academic Council. These changes improve the college's educational offerings and support efforts to enhance the quality of instruction.

**Curriculum Committee Meeting – April 15, 2026**  
**Academic Council Meeting – April 27, 2026**

The following requests for new courses and changes to new curriculum were approved:

**Approval – Changes to Existing Curriculum**

AUTO 0012 Automotive Technology  
Effective 8/1/2026

**Signatures**

Curriculum Committee Chair Kalbajm Hdnou Date 04/30/2026

Academic Council Chair Boyd Foss Date 04/30/2026

Vice President Wendy Robinson Date 04/30/2026

# APPROVAL OF JOB DESCRIPTION

*Rend Lake College Board of Trustees*

**May 12, 2026**

**RECOMMENDATION:** To approve the job description as presented, effective May 12, 2026.

**RATIONALE:** This job description is needed to better meet the needs of the institution.

**EFFECTIVE DATE:** May 12, 2026

Specialist –President’s Office (Part-Time)

### **JOB DESCRIPTION**

**POSITION TITLE:** Specialist –President’s Office (Part-Time)  
**DEPARTMENT:** President’s Office  
**REPORTS TO:** Executive Director Administrative Services  
**SUPERVISES:** N/A  
**STATUS:** Active  
**DATE:** 5/12/2026

#### **ESSENTIAL FUNCTIONS**

1. Assist the Executive Assistant to the President with daily job duties including but not limited to recognition of employee birthdays, new employee welcome boxes, copying and distributing board packets.
2. Assist with clerical duties and filing.
3. Assist with special events as directed.
4. Provide phone coverage for the President’s Office during periods of absence, breaks in coverage, and during periods of peak activity.
5. Maintain the integrity and confidentiality of information.
6. Maintain a courteous, professional and friendly attitude with employees, students, and outside agencies when performing job functions.

#### **OTHER FUNCTIONS**

7. Participate in general President’s Office functions and other functions as assigned.
8. Perform other duties as assigned.

#### **ENVIRONMENT**

Works in an office setting. Works hours set by the Executive Director of Administrative Services.

#### **DISCLAIMER**

The above statements are intended to describe the general nature and level of work being performed for the referenced position. This is not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of the referenced position.

# RATIFY THE AWARD FOR SEALING AND STRIPING INA CAMPUS PARKING LOTS

*Rend Lake College Board of Trustees*

**May 12, 2026**

**RECOMMENDATION:** To ratify the award for sealing and striping the parking lots at the Rend Lake College Ina campus. The award is for the base bid only.

**RATIONALE:** One bid was received in response to the advertisement for bids. Based on the bid specifications, Sesser Pave and Seal is the lowest responsible and responsive bidder.

<b>BIDDER</b>	<b>ADDRESS</b>	<b>ADD. ACK.</b>	<b>BASE BID</b>	<b>Alt. Bid 1</b>
<b>Sesser Pave &amp; Seal, Inc.</b>	<b>224 E Franklin St Sesser, IL 62884</b>	<b>X</b>	<b>\$260,827.05</b>	<b>\$73,225.29</b>

The work will be performed and the expense will be split between fiscal years 2026 and 2027.

**EFFECTIVE DATE:** May 12, 2026

# APPROVAL OF ENGAGEMENT LETTER/STATEMENT OF WORK FOR FY 2026 AUDIT

*Rend Lake College Board of Trustees*

**May 12, 2026**

**RECOMMENDATION:** To approve the engagement letter/statement of work for audit services and tax return preparation for FY 2026 as presented.

**RATIONALE:** In March 2025, the Board of Trustees agreed to a three-year engagement for audit services with Sikich CPA LLC. The college's portion of the cost of these services for FY 26 will be \$70,200.

**EFFECTIVE DATE:** May 12, 2026

# Statement of Work

**No. 299748-2026-AUD**

This Statement of Work (this "SOW") dated April 21, 2026 is entered into by and between Sikich CPA LLC ("Sikich", "we," "us," or "our") and Rend Lake College ("Client", "you," or "your") pursuant to the Master Professional Services Agreement dated May 30, 2025 between Sikich and the Client (the "Agreement"), all terms of which are hereby incorporated herein by reference.

NOW, THEREFORE, for and in consideration of the foregoing premises, and the agreements of the parties set forth below, Sikich and Client agree as follows:

## **Audit scope and objectives**

The Services to be provided under this SOW will include an audit of the basic financial statements of the Client as of and for the year ended June 30, 2026 (the "financial statements").

Accounting standards generally accepted in the United States of America provide for certain required supplementary information ("RSI"), such as management's discussion and analysis ("MD&A"), to supplement the Client's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our Services, we will apply certain limited procedures to the Client's RSI in accordance with auditing standards generally accepted in the United States of America ("GAAS"). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by accounting principles generally accepted in the United States of America and will be subjected to certain limited procedures, but will not be audited:

- Management's Discussion and Analysis
- Schedule of Changes in the Employer's Net Pension Liability and Related Ratios - State University Retirement System of Illinois
- Schedule of Changes in the Employer's Net OPEB Liability and Related Ratios - College Insurance Program

We have also been engaged to report on supplementary information other than RSI that accompanies the Client's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

- Supplementary Information
- Certificate of Per Capita Costs
- Uniform Financial Statements
- Schedule of Expenditures of Federal Awards
- Consolidated Year-End Financial Report

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

- Introductory Section
- Statistical Section

The following information is required to be tested by the Illinois Community College Board (“ICCB”) and we will issue opinions on:

- Audit of certain state grant funds as required by the ICCB Fiscal Management Manual
- Examination of Schedule of Enrollment Data and Other Bases Upon Which Claims are Filed

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor’s report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America and report on the fairness of the supplementary information referred to in the paragraph above when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, and if required, the standards for financial audits contained in the *Government Auditing Standards*, issued by the Comptroller General of the United States, will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

The objectives also include reporting on internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*, if applicable.

#### **Auditor’s responsibilities for the audit of the financial statements**

We will conduct our audit in accordance with GAAS and, if applicable, the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of the accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the Client. Because the determination of waste and abuse is subjective, *Government Auditing Standards* (if applicable), do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and, if required, *Government Auditing Standards*. In addition, an

audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include tests of the physical existence of inventories and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will request written representations from your attorneys as part of the provision of Services, and they may bill you for responding to this inquiry.

Our audit of the financial statements does not relieve you of your responsibilities.

#### **Audit procedures – internal control**

We will obtain an understanding of Client and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards* (if applicable). The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, and if required *Government Auditing Standards*.

#### **Audit procedures - compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Client's compliance with provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*, if applicable.

#### **Examination of management's assertion of compliance**

We will also examine management's assertion that the Client complied with the ICCB Fiscal Management Manual during the year ended June 30, 2026. The objectives of our examination are to (1) obtain reasonable assurance about whether management's assertion is free from material misstatement based on the Fiscal Management Manual. Our examination will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Accordingly, it will include examining on a test basis, your records and other procedures to obtain evidence necessary to enable us to express our opinion. We will issue a written report upon completion of our examination. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in

which it is necessary for us to modify our opinion. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the examination, or are unable to form or have not formed an opinion, we may decline to express an opinion or may withdraw from this Agreement.

Because of inherent limitations of an examination engagement, together with the inherent limitations of internal control, an unavoidable risk exists that some material misstatements may not be detected, even though the examination is properly planned and performed in accordance with the attestation standards.

Our report will be intended solely for the information and use of the President, the Board, management of the college, the ICCB and is not intended to be and should not be used by anyone other than these specified parties.

We will plan and perform the examination to obtain reasonable assurance about whether management's assertion of compliance is free from material misstatement, based on the Fiscal Management Manual. Our Services will not include a detailed inspection of every transaction and cannot be relied on to disclose all material errors; known and suspected fraud; internal control deficiencies or noncompliance with laws or regulations that may exist.

We understand that you will provide us with the information required for our examination and that you are responsible for the accuracy and completeness of that information.

Management of the Client is responsible for its assertion and for its compliance with the provisions of the ICCB Fiscal Management Manual and for selecting the criteria and determining that such criteria are appropriate for your purposes. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the measurement, evaluation, or disclosure of the subject matter (2) additional information that we may request for the purpose of the examination, and (3) unrestricted access to persons within the entity from whom we determine it necessary to obtain evidence.

At the conclusion of the examination engagement, you agree to provide us with certain written representations in the form of a representation letter which can be included with the representations made in relation to the audit of the financial statements.

#### **Nonattest services**

Nonattest services expected to be performed by us or an affiliate are as follows:

- Assistance in preparing the financial statements based on information provided by you

These and other nonattest services provided do not constitute an audit under GAAS and, if required, *Government Auditing Standards* and such services will not be conducted in accordance with GAAS and *Government Auditing Standards*.

We will perform the nonattest services in accordance with applicable professional standards. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities. We will advise management with regard to the nonattest services listed above, but management must make all decisions with regard to those matters.

You agree to assume all management responsibilities for the nonattest services we provide. You will be required to acknowledge in the management representation letter the nonattest services provided and that you have evaluated the adequacy of our nonattest services and have reviewed and approved the results of those services prior to their completion and have accepted responsibility for them. Further, you agree to oversee the nonattest services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; to evaluate the adequacy and results of those services; and accept responsibility for them.

#### **Responsibilities of management for the financial statements**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States of America, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements, in accordance with GAAS and *Government Auditing Standards* (if required).

Management is responsible for making drafts of financial statements, all financial records and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the Client from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain representation from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and *Government Auditing Standards*, if required.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Client involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Client received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the Client complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report in accordance with GAAS and *Government Auditing Standards* (if required).

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with accounting principles generally accepted in the United States of America; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America; (3) the

methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

With regard to publishing the financial statements on your website (if applicable), you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or consider the consistency of other information on the website with the original document.

You are responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this Agreement. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information, in accordance with GAAS and *Government Auditing Standards* (if required).

### **Reporting**

We will issue a written report upon completion of our audit of the financial statements. Our report will be addressed to the Board of Trustees of Client. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the Agreement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will state (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The report will also state that the report is not suitable for any other purpose. If during our audit we become aware that the Client is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

### **Engagement administration, fees and other**

The assistance to be supplied by Client personnel is described in the workpaper request lists for preliminary (interim) and final fieldwork, which outline the specific schedules and information we are requesting for this Agreement. The workpaper request lists will be discussed and coordinated with John Gulley, Vice President of Finance. The timely and accurate completion of this work is an essential condition to our completion of the audit, financial statement preparation, and issuance of our audit report. This SOW assumes all records, documentation, and information we requested in connection with our

audit and performance of nonattest services (and outlined in the workpaper request lists) are complete and available at the beginning of the respective phases of the provision of Services. It also assumes key personnel are available to us for the duration of the audit and performance of nonattest services. We understand that your employees will prepare all cash, accounts receivable, and other confirmations we request and will locate any documents selected by us for testing.

We are committed to the timely completion of the audit, performance of nonattest services as described above, and delivery of final reports for the fee set forth in this SOW. The fees quoted in this SOW are based on certain assumptions. Circumstances may arise during the engagement that may significantly affect the targeted completion dates or our fee estimate. As a result, changes to the fees may be necessary. Such circumstances include but are not limited to the following:

1. All requested information is not (a) provided by you on the date requested, (b) completed in a format acceptable to Sikich, (c) mathematically correct, (d) complete and accurate, or (e) in agreement with the appropriate Client records (e.g. general ledger accounts, completed trial balance). Sikich will provide you with a separate listing of required schedules, information requests and the dates such items are needed.
2. Changes to the timing of the engagement due to lack of timeliness by you, or at your request. Changes to the timing of the engagement usually require reassignment of personnel used by Sikich in the performance of services hereunder. However, because it is often difficult to reassign individuals to other engagements, Sikich may incur significant unanticipated costs.
3. Significant delays in responding to our requests for information, such as reconciling variances, providing requested supporting documentation (e.g. invoices, contracts, and other documents), or responding to our inquiries of Client management.
4. Requests by you for Sikich to complete schedules or obtain information previously mutually agreed to be completed by or provided by you.

In addition, certain circumstances warranting an adjustment to the fees or a modification to this SOW may include, but are not limited to the following:

1. Requests by you for Sikich to perform nonattest services in addition to those identified and described in the "Nonattest Services" section above.
2. Other time deemed outside the scope of services of the engagement as set forth in this SOW.

You may request that we perform additional services not contemplated by this Agreement. If this occurs, we will communicate with you regarding the scope of the additional services and will bill you a mutually agreed upon amount. We may also issue a separate Statement of Work or Change Order covering the additional services. In the absence of any other communication from us outlining such additional services, our services will continue to be governed by the terms of this SOW.

Our fees for the Services are detailed in the attached Addendum 1.

Final reports will be issued upon your approval of the preliminary drafts. Our engagement ends on delivery of our final report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific SOW for that service. Anthony Cervini is the engagement Principal and is responsible for supervising the provision of Services and signing the report or authorizing another individual to sign it. We expect to begin our audit on approximately August 31, 2026.

We will provide copies of our reports to you; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Sikich and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the granting agency or its

designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of our personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by a regulatory agency. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

In accordance with professional standards, any discussions during the period of the audit engagement between Client and a member of the Sikich audit engagement team regarding potential employment or association with Client creates an impairment of independence for the Sikich employee and possibly the firm. Such a situation could require us to temporarily or permanently remove that person from your audit engagement or to perform additional procedures or re-perform procedures, which would increase our fees. Should we not become aware of the impairment until after the conclusion of the provision of Services, our independence would be deemed to have been impaired. Please inform appropriate Client personnel to refrain from any such discussions with any Sikich staff while the audit Services are ongoing and notify Anthony Cervini immediately if Client becomes aware that any such discussions may have occurred.

This SOW is governed by the terms and conditions of the Agreement. The terms of the Agreement are hereby expressly incorporated by reference into and made a part of this SOW. In the event of a conflict between the terms and conditions of the Agreement and this SOW, the terms of the Agreement shall take precedence and control over those of this SOW unless otherwise expressly and specifically set forth herein. In the event of a conflict between the terms and conditions of this SOW and any related exhibits, attachments, or proposals, the terms of this SOW shall take precedence and control over those of the exhibit, attachment, or proposal hereto unless otherwise expressly and specifically set forth herein. Any capitalized terms not otherwise defined herein shall have the meanings set forth in the Agreement. This SOW may be executed (including by facsimile and PDF signature) in one or more counterparts, with the same effect as if the parties had signed the same document. This SOW may be modified or amended only by a written document signed by both parties.

### **Acceptance**

You acknowledge having read this SOW in its entirety, have had full opportunity to consider its terms in consultation with your attorney, have had full and satisfactory explanation of the same, and fully understand and agree to be bound by the terms of this SOW.

Please indicate your understanding and acceptance of this SOW and your intention to be legally bound hereby by executing this SOW in the space provided below and return it to our offices, indicating your authorization for us to proceed on the above terms and conditions.

We appreciate the opportunity to be of service to you. If you have any questions, please let us know.

Sincerely,



Anthony Cervini, CPA, CFE  
Principal  
On behalf of Sikich CPA LLC

**Acknowledged:**  
Rend Lake College

**Name:** John Gulley

**Title:** Vice President of Finance

**Date:**

Addendum 1  
Schedule of Services & Fees

Audit of the financial statements \$70,200

Invoices for fixed fee services will be rendered based on the following schedule:

June 28, 2026	\$15,000	Progress billing related to the financial audit for the year ended June 30, 2026.
September 28, 2026	\$20,000	Progress billing related to the financial audit for the year ended June 30, 2026.
October 28, 2026	\$20,000	Progress billing related to the financial audit for the year ended June 30, 2026.
November 28, 2026	\$15,200	Final billing related to the financial audit for the year ended June 30, 2026.
	\$70,200	

The fees listed above include all anticipated expenses such as travel and other out-of-pocket costs (i.e. mileage, postage, etc.) associated with the performance of the listed services.

# PERSONNEL

**RATIFY ACCEPTANCE OF  
RETIREMENT RESIGNATION  
ASSOCIATE PROFESSOR -NURSING**

*Rend Lake Board of Trustees*

**May 12, 2026**

**RECOMMENDATION:** To ratify with regret the acceptance of the retirement resignation of Ms. Denise Griffith, Associate Professor of Nursing at Rend Lake College, effective July 1, 2026.

**EFFECTIVE DATE:** July 1, 2026

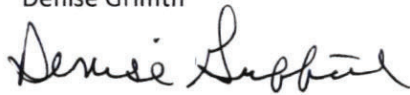
April 10, 2026

Dear Dr. Lori Ragland,

I am writing to formally notify you of my intention to retire from Rend Lake College, with my last working day being June 30, 2026 and first day of retirement being July 1, 2026. I am deeply grateful for the opportunities, support, and professional growth I have experienced during my time here. I am committed to assisting with the transition and will do everything I can to ensure a smooth handover of my responsibilities. It has been a privilege to work with such a talented team, and I wish the college and nursing program continued success.

Sincerely,

Denise Griffith

A handwritten signature in black ink that reads "Denise Griffith". The signature is written in a cursive style with a large initial "D".

Cc

Dr. Susan Wiley, Director of Nursing Program  
Kim Rogers, Director of Human Resources  
Bria Robinson, Dean of Allied Health Chair



# REND LAKE COLLEGE

468 N. Ken Gray Pkwy  
Ina, IL 62846  
618.437.5321 • www.rlc.edu

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## OFFICE OF THE PRESIDENT

April 13, 2026

Ms. Denise Griffith



Dear Denise,

I am in receipt of your retirement resignation letter dated April 10, 2026, resigning from your position as Nursing Instructor. I acknowledge the date of your retirement to be July 1, 2026, with your last day of work to be June 30, 2026.

I accept with regret your resignation on behalf of the Board of Trustees and wish you well in retirement.

Sincerely,

A handwritten signature in blue ink that reads "Lori Ragland".

Lori Ragland  
President

LR/mh

cc: Human Resources

**RATIFY ACCEPTANCE OF  
RETIREMENT RESIGNATION  
DIRECTOR – HUMAN RESOURCES**

*Rend Lake Board of Trustees*

**May 12, 2026**

**RECOMMENDATION:** To ratify with regret the acceptance of the retirement resignation of Mrs. Kim Rogers, Director of Human Resources at Rend Lake College, effective July 1, 2026.

**EFFECTIVE DATE:** July 1, 2026

April 30, 2026

Rend Lake College  
468 N Ken Gray Parkway  
Ina, IL 62864

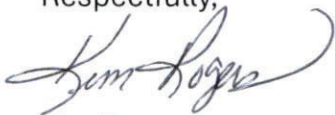
Dear Lori Ragland and the Board of Trustees,

Kindly accept this letter as my formal resignation from my position as Director—Human Resources. My last day will be Tuesday, June 30, 2026 with retirement beginning July 1, 2026.

While it has been my pleasure to have served the employees of Rend Lake College, it is time for me to pursue other interests and embrace retirement. I will always value the insights that I have gained.

Thank you for the opportunity to have been part of the Rend Lake College staff over the years. With 2 years of part-time service and 24 years of full-time service, I have witnessed a lot of changes over the years; but the one thing that remains constant is the determination that Rend Lake College, and its employees, have to ensure excellence for their students and the surrounding communities. I wish you all the best as you continue to grow your outreach.

Respectfully,



Kim Rogers



# REND LAKE COLLEGE

468 N. Ken Gray Pkwy  
Ina, IL 62846  
618.437.5321 • www.rlc.edu

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## OFFICE OF THE PRESIDENT

April 30, 2026

Mrs. Kim Rogers



Dear Kim,

I am in receipt of your retirement resignation letter dated April 30, 2026, resigning from your position as Director -Human Resources. I acknowledge the date of your retirement to be July 1, 2026, with your last day of work to be June 30, 2026.

I accept with regret your resignation on behalf of the Board of Trustees and wish you well in retirement.

Sincerely,

A handwritten signature in cursive script that reads "Lori Ragland".

Lori Ragland  
President

LR/mh

cc: Human Resources

# APPOINTMENT OF SPECIALIST -STUDENT SUCCESS

*Rend Lake College Board of Trustees*

**May 12, 2026**

**RECOMMENDATION:** To appoint Ms. Beth Stevens as Student Success Specialist on a full-time, 48-week, non-tenure track contract, salary to remain the same, effective May 16, 2026.

**RATIONALE:** Ms. Stevens holds an Associate in Applied Science Degree from Rend Lake College. She has worked at Rend Lake College for 31 years and has gained valuable experience supporting programs such as Allied Health, Academic Advising, Testing, and Student Services. Her familiarity with Rend Lake College's environment and operations allows for a smooth transition and immediate contribution. Her background and experience make her a strong fit for this position.

**EFFECTIVE DATE:** May 12, 2026

*If Employment:*

**JOB TITLE:** Student Success Specialist

**SALARY:** \$53,761

**CLASSIFICATION:** Academic Support

**# OF WEEKS:** 48

**TENURE TRACK:** Yes \_\_\_\_\_ No   X  

**GRANT FUNDED:** Yes \_\_\_\_\_ No   X  

**EXEMPT/NON-EXEMPT:** Non-Exempt

**EXEMPT CLASSIFICATION:** N/A

## RECOMMENDATION FOR APPOINTMENT

### General Information

Position to be Filled:	Student Success Specialist
Number of Applicants:	28
Number of Applicants who met the advertised requirements:	7
Number of Applicants Interviewed:	7
Applicants Interviewed by:	Vickie Schulte, Henry Buster Leeck, Sarah Draper, Hillary Halsey, Sue Scattone, Rachel Lewis, Jessica Jackanicz

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<u>Applicant Recommended:</u>	Beth Stevens
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<u>Educational Preparation:</u>	A.A.S. Rend Lake College 1993
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<u>Experience:</u>	Administrative Assistant/ Records Specialist/ Testing Specialist Rend Lake College 1995-Present
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**TRANSFER OF  
PAYROLL & FINANCIAL ACCOUNTANT  
TO  
DIRECTOR -HUMAN RESOURCES**

*Rend Lake College Board of Trustees*

**May 12, 2026**

**RECOMMENDATIONS:** To grant permission to transfer Mrs. Glenna Maxwell from Payroll and Financial Accountant to Director of Human Resources on a full-time, 48-week, non-tenure track contract with an annual salary of \$76,000, prorated for the remainder of the fiscal year, effective May 16, 2026. This individual is not eligible for a salary increase in FY 2027.

**RATIONALE:** Upon the retirement of the current Human Resource Director, Kim Rogers, Mrs. Glenna Maxwell will transition into the position to provide seamless continuity of operations. In her current role, she has worked closely with Human Resources for many years and possesses the knowledge, experience, and institutional understanding needed to be successful in this position.

**EFFECTIVE DATE:** May 16, 2026

# FINANCIAL INFORMATION

# **RATIFICATION OF THE PAYMENT OF COLLEGE EXPENSES INCLUDING TRAVEL EXPENSE REIMBURSEMENTS**

**Rend Lake College Board of Trustees**

**May 12, 2026**

**RECOMMENDATION:** To ratify the payment of college expenses including travel expense reimbursements as presented.

***ICCTA Meeting/Lobby Days: May 6-7, 2026***

- Mr. Ron Daniels, ICCTA Regional Representative  
- \$286.60 (mileage reimbursement and per diem)

**EFFECTIVE DATE:** May 12, 2026

REND LAKE COLLEGE  
Summary of Operating Funds (Education, Operations & Maintenance, Auxiliary)  
For the Ten Months Ending April 30, 2026

	BUDGET	ACTUAL	ACTUAL	REMAINING	% USED
		APRIL	YEAR-TO-DATE	BUDGET	
<b>REVENUES</b>					
<b>ED, OP &amp; MAINT, &amp; AUX FUNDS</b>					
LOCAL GOVERNMENT	\$ (5,093,131.00)	\$ (58,177.03)	\$ (4,645,252.87)	\$ (447,878.13)	91.21%
STATE GOVERNMENT	\$ (8,331,737.00)	\$ (667,736.15)	\$ (6,143,219.90)	\$ (2,188,517.10)	73.73%
FEDERAL GOVERNMENT	\$ (22,000.00)	\$ (2,076.89)	\$ (20,618.62)	\$ (1,381.38)	93.72%
TUITION & FEES	\$ (7,294,370.00)	\$ (6,722.75)	\$ (7,946,707.20)	\$ 652,337.20	108.94%
SALES & SERVICE	\$ (970,054.00)	\$ (50,672.58)	\$ (874,983.08)	\$ (95,070.92)	90.20%
FACILITIES REVENUE	\$ (655,900.00)	\$ (47,510.49)	\$ (489,329.54)	\$ (166,570.46)	74.60%
INVESTMENTS	\$ (401,500.00)	\$ -	\$ (1,295,104.12)	\$ 893,604.12	322.57%
NON GOVERNMENT	\$ -	\$ -	\$ -	\$ -	0.00%
OTHER	\$ (570,044.00)	\$ (19,601.21)	\$ (404,257.76)	\$ (165,786.24)	70.92%
<b>TOTAL REVENUES</b>	<b>\$ (23,338,736.00)</b>	<b>\$ (852,497.10)</b>	<b>\$ (21,819,473.09)</b>	<b>\$ (1,519,262.91)</b>	<b>93.49%</b>
<b>EXPENSES</b>					
<b>ED, OP &amp; MAINT, &amp; AUX FUNDS</b>					
SALARIES	\$ 12,256,091.00	\$ 1,003,960.30	\$ 9,124,350.54	\$ 3,131,740.46	74.45%
EMPLOYEE BENEFITS	\$ 2,952,542.00	\$ 152,844.58	\$ 1,600,564.68	\$ 1,351,977.32	54.21%
CONTRACTUAL SERVICES	\$ 1,646,500.00	\$ 123,101.25	\$ 1,520,020.31	\$ 126,479.69	92.32%
MATERIALS/SUPPLIES	\$ 2,232,000.00	\$ 129,487.78	\$ 1,812,464.87	\$ 419,535.13	81.20%
CONF/MEETING/TRAVEL	\$ 461,450.00	\$ 54,083.22	\$ 385,282.30	\$ 76,167.70	83.49%
FIXED CHARGES	\$ 183,150.00	\$ 11,161.01	\$ 158,324.83	\$ 24,825.17	86.45%
UTILITIES	\$ 946,700.00	\$ 138,757.21	\$ 955,721.75	\$ (9,021.75)	100.95%
CAPITAL OUTLAY	\$ 432,000.00	\$ 10,115.63	\$ 192,793.03	\$ 239,206.97	44.63%
OTHER EXPENSES	\$ 2,212,000.00	\$ 8,562.57	\$ 2,652,974.30	\$ (440,974.30)	119.94%
<b>TOTAL EXPENSES</b>	<b>\$ 23,322,433.00</b>	<b>\$ 1,632,073.55</b>	<b>\$ 18,402,496.61</b>	<b>\$ 4,919,936.39</b>	<b>78.90%</b>
<b>TRANSFERS</b>					
OP TRANSFER TO OTHER FUNDS	\$ 1,415,639.00	\$ -	\$ 367,898.59	\$ 1,047,740.41	
OP TRANSFER FROM OTHER FUNDS	\$ (1,715,639.00)	\$ -	\$ (367,898.59)	\$ (1,347,740.41)	
<b>TOTAL TRANSFERS</b>	<b>\$ (300,000.00)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (300,000.00)</b>	
<b>GRAND TOTAL</b>	<b>\$ (316,303.00)</b>	<b>\$ 779,576.45</b>	<b>\$ (3,416,976.48)</b>	<b>\$ 3,100,673.48</b>	

REND LAKE COLLEGE  
Summary of Non-Operating Funds (Op/Maint Rest, Bond & Int, Restricted, Trust & Agency, Audit, Tort)  
For the Ten Months Ending April 30, 2026

	ACTUAL		ACTUAL	
	APRIL		YEAR-TO-DATE	
<b>REVENUES</b>				
<b>RESTRICTED FUNDS</b>				
LOCAL GOVERNMENT	\$	-	\$	(4,539,072.97)
STATE GOVERNMENT	\$	(323,165.67)	\$	(2,092,152.44)
FEDERAL GOVERNMENT	\$	(320,192.21)	\$	(6,206,026.37)
TUITION & FEES	\$	-	\$	-
SALES & SERVICE	\$	(35.00)	\$	(51,841.06)
FACILITIES REVENUE	\$	-	\$	-
INVESTMENTS	\$	-	\$	(607,897.04)
NON GOVERNMENT	\$	(10,863.15)	\$	(553,900.62)
OTHER	\$	(16,989.55)	\$	(334,097.91)
<b>TOTAL REVENUES</b>	<b>\$</b>	<b>(671,245.58)</b>	<b>\$</b>	<b>(14,384,988.41)</b>
<b>EXPENSES</b>				
<b>RESTRICTED FUNDS</b>				
SALARIES	\$	206,257.97	\$	2,005,949.75
EMPLOYEE BENEFITS	\$	56,351.06	\$	610,255.71
CONTRACTUAL SERVICES	\$	62,558.36	\$	1,176,588.88
MATERIALS/SUPPLIES	\$	10,132.11	\$	281,691.49
CONF/MEETING/TRAVEL	\$	29,867.21	\$	158,611.06
FIXED CHARGES	\$	19,306.89	\$	4,067,094.36
UTILITIES	\$	700.23	\$	14,985.55
CAPITAL OUTLAY	\$	497,447.10	\$	5,240,347.26
OTHER EXPENSES	\$	128,690.97	\$	5,727,381.10
<b>TOTAL EXPENSES</b>	<b>\$</b>	<b>1,011,311.90</b>	<b>\$</b>	<b>19,282,905.16</b>
<b>TRANSFERS</b>				
OP TRANSFER TO OTHER FUNDS	\$	-	\$	-
OP TRANSFER FROM OTHER FUNDS	\$	-	\$	-
<b>TOTAL TRANSFERS</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
<b>GRAND TOTAL</b>	<b>\$</b>	<b>340,066.32</b>	<b>\$</b>	<b>4,897,916.75</b>

**STATEMENT OF CASH POSITION - REND LAKE COLLEGE**

	<b>April 2026</b>	<b>March 2026</b>	<b>February 2026</b>	<b>January 2026</b>	<b>December 2025</b>	<b>November 2025</b>
Operating Account	\$ 37,542,341.07	\$ 38,109,106.00	\$ 38,475,661.53	\$ 39,270,203.43	\$ 39,311,873.48	\$ 41,352,682.51
Medical Insurance Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Working Cash	\$ 414,335.79	\$ 333,744.74	\$ 297,178.80	\$ 228,645.90	\$ 227,915.19	\$ 191,643.42
*Working Cash CD's	\$ 9,254,903.26	\$ 9,300,000.00	\$ 9,300,000.00	\$ 9,300,000.00	\$ 9,300,000.00	\$ 9,300,000.00
2023B Bond Account	\$ 1,816,585.58	\$ 1,810,936.04	\$ 1,805,115.13	\$ 1,799,875.04	\$ 1,794,080.49	\$ 1,787,932.23
Investments**						
Liquid Fund	\$ 281,681.67	\$ 280,859.78	\$ 255,302.48	\$ 140.48	\$ 140.17	\$ 74,936.19
MAX Fund	\$ 106,891.96	\$ 106,578.94	\$ 106,257.67	\$ 105,965.76	\$ 105,641.92	\$ 30,510.43
Cert of Deposit	\$ 2,549,700.00	\$ 2,549,700.00	\$ 2,549,700.00	\$ 2,776,850.00	\$ 2,776,850.00	\$ 2,776,850.00
Cert of Deposit (DTC)	\$ 1,468,349.88	\$ 1,468,349.88	\$ 1,468,349.88	\$ 1,468,349.88	\$ 1,468,349.88	\$ 1,468,349.88
Savings Deposit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Securities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 53,434,789.21</b>	<b>\$ 53,959,275.38</b>	<b>\$ 54,257,565.49</b>	<b>\$ 54,950,030.49</b>	<b>\$ 54,984,851.13</b>	<b>\$ 56,982,904.66</b>

	<b>October 2025</b>	<b>September 2025</b>	<b>August 2025</b>	<b>July 2025</b>	<b>June 2025</b>	<b>May 2025</b>
Operating Account	\$ 40,442,796.13	\$ 41,952,620.23	\$ 39,484,608.79	\$ 41,662,245.51	\$ 43,628,885.59	\$ 44,639,418.12
Medical Insurance Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 56,170.39
Working Cash	\$ 156,646.08	\$ 126,176.11	\$ 6,191,741.70	\$ 6,168,127.90	\$ 6,319,533.73	\$ 6,296,203.22
*Working Cash CD	\$ 9,300,000.00	\$ 9,300,000.00	\$ 3,200,000.00	\$ 3,200,000.00	\$ 3,200,000.00	\$ 3,200,000.00
2023B Bond Account	\$ 1,781,382.50	\$ 1,774,967.17	\$ 1,768,411.31	\$ 1,761,669.82	\$ 1,806,040.12	\$ 1,799,371.48
Investments**						
Liquid Fund	\$ 314,984.57	\$ 313,908.38	\$ 788,414.62	\$ 14.88	\$ 4,378.19	\$ 3,313.13
MAX Fund	\$ 30,412.50	\$ 30,308.26	\$ 30,205.40	\$ 30,097.66	\$ 24,610.64	\$ 24,525.26
Cert of Deposit	\$ 2,536,150.00	\$ 2,536,150.00	\$ 2,536,150.00	\$ 2,769,250.00	\$ 2,769,250.00	\$ 2,769,250.00
Cert of Deposit (DTC)	\$ 1,468,349.88	\$ 1,468,349.88	\$ 976,993.41	\$ 1,469,142.18	\$ 1,469,142.18	\$ 1,469,142.18
Savings Deposit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Securities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 56,030,721.66</b>	<b>\$ 57,502,480.03</b>	<b>\$ 54,976,525.23</b>	<b>\$ 57,060,547.95</b>	<b>\$ 59,221,840.45</b>	<b>\$ 60,257,393.78</b>

\*Funds invested as follows:

\$500,000.00 - 12 month CD at a rate of 4.5% - Maturity date of 9/17/2026  
 \$6,100,000.00 - 12 month CD at a rate of 4.5% - Maturity date of 9/3/2026  
 \$2,200,000.00 - 12 month CD at a rate of 4.5% - Maturity date of 9/17/2026  
 \$454,903.26 - 12 month CD at a rate of 4.5% - Maturity date of 9/17/2026

\*\*The College currently has cash and marketable securities which are invested with the Illinois School District Liquid Asset Fund. These funds are unrestricted funds which can be used for general operating expenses following a directive from the Board of Trustees. These funds are the result of the issuance of Alternate Revenue Source Bonds Series 2010. Investments in the MAX Fund are in a AAA-rated uncollateralized money market account. The underlying investments are authorized under state law. DTC certificates of deposit pay interest in the form of coupon payments, similar to securities.