

TO BE PROVIDED ITEMS

**APPOINTMENT OF
COORDINATOR –ONLINE LEARNING AND
ACCESSIBILITY
(TO BE PROVIDED)**

Rend Lake College Board of Trustees

April 14, 2026

RECOMMENDATION: To appoint Mr. Mitchell Bulla as Online Learning and Accessibility Coordinator on a full-time, 50-week, non-tenure track, contract at an annual salary of \$44,000 prorated for the remainder of the fiscal year, effective May 11, 2026.

RATIONALE: Mr. Bulla is pursuing his Master’s degree and is experienced working in higher education. He brings the skills and desire to support accessible course design, assist with digital content remediation, provide faculty support on LMS and accessibility tools, and contribute effectively to online learning initiatives.

EFFECTIVE DATE: May 11, 2026

If Employment:

JOB TITLE: Coordinator-Online Learning and Accessibility

SALARY: \$44,000

CLASSIFICATION : Academic Support

OF WEEKS: 50

TENURE TRACK: Yes _____ No X

GRANT FUNDED: Yes _____ No X

EXEMPT/NON-EXEMPT: Non-Exempt

EXEMPT CLASSIFICATION: N/A

RECOMMENDATION FOR APPOINTMENT

General Information

Position to be Filled:	Coordinator-Online Learning and Accessibility
Number of Applicants:	25
Number of Applicants Meeting Advertised Requirements:	4
Number of Applicants Interviewed:	4
Applicants Interviewed by:	Shari Carpenter, Matt Jackson, Vickie Schulte, Lynanne Page, Kim Wilkerson

Applicant Recommended: Mr. Mitchell Bulla

Educational Preparation:

Moody Bible Institute
Bachelor of Science Degree
8/2020-5/2022

Midwestern Baptist Theological Seminary
Master's Degree
8/2023-Present (5/2026 graduation)

Experience:

Midwestern Baptist
Assistant Registrar
2024-Present

Midwestern Baptist
Administrative Assistant
2023-2024