ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 521
MINUTES OF MEETING OF BOARD OF TRUSTEES

August 11, 2026

Rend Lake College – Event Center
468 N Ken Gray Parkway
Ina, IL 62846

CALL TO ORDER

Chairman, Larry Manning, called the regular Board of Trustees meeting to order at 6:30 pm in the Rend Lake College Event Center.

ROLL CALL

Mr. Tony Wielt, Secretary, called the roll.

Those present were:
Mr. John D. Aiken
Mr. Joe Coy
Mr. Ron Daniels
Mr. Brian Dorris
Mr. Larry Manning
Mr. Tony Wielt
Mr. Landen Catron (Student Trustee)

Those absent were:
Dr. David Asbery

Others present were:
Dr. Lori Ragland, Dr. Chad Copple, Mr. John Gulley, Mrs. Cathy DeJarnette, Mr. Henry “Buster” Leeck, Mrs. Kim Wilkerson, Mr. Kent McKown, Ms. Kendra Gregory, Mr. Donnie Millenbine, Mr. Joe Ervin, Mrs. Andrea Banach, Mrs. Glenna Maxwell, Mrs. Jena Jensik, Mr. Greg Hollmann, Mrs. Vickie Schulte, Mrs. Bria Robinson, Mr. Brett Crocker, Mrs. Mallory Howell, Mrs. Amy Epplin, Mrs. Mary Huggins

GENERAL INFORMATION

A. Announcements

1. Thursday, August 13, 2026; 4:30pm-8:00pm
   Faculty Orientation
   Academic & Science Buildings

2. Friday, August 14, 2026; 8am-3pm
   Student Success Day
   LRC 206 & 207

3. Saturday, August 15, 2026
   Super Saturday - Warrior Day
   Event Center 9am–12pm
   Administration & Academic Buildings 12–2pm

4. Monday, August 17, 2026
   First Day of Fall Classes
   All Campuses

5. Friday, August 28, 2026 – Athletics
   Monday, August 31, 2026 – Agriculture/AIC
   Wednesday, September 2, 2026 – Cosmotology
   Friday, September 4, 2026 – Culinary
   Saturday, September 5, 2026 – SIMA / Welding
   4pm-9pm most nights
   RLC at the State Fair
   DuQuoin State Fairgrounds

6. Wednesday, September 2, 2026; 9am-11am
   IL Regional College Fair
   Event Center

7. Thursday, September 3, 2026; 12pm Start
   RLCF Annual Golf Outing
   Rend Lake Golf Course

8. Tuesday, September 8, 2026; 6:30pm
   RLC Board of Trustees Meeting
   Event Center – Warrior Lounge

9. Wednesday, September 16, 2026; 11am-1pm
   Fun Fest
   Ina Campus

10. Saturday, September 19, 2026; 10am
    SIMA Fest
    Southern IL Manufacturing Academy

11. Tuesday, September 22, 2026; 5:30pm-7:30pm
    Joint RLC-SIC Fall Meeting
    Southeastern College Campus– Carmi Building

MOTION FOR EXECUTIVE SESSION

Chairman Manning asked for a motion to move into Executive Session pursuant to Section 2(c)(1)(9)(11)(21). Mr. Wielt made a motion; seconded by Mr. Dorris. On a roll call vote, all voted yes. Student Trustee voted yes. The Board went into executive session at 6:31 pm.

RESUME OPEN MEETING

Chairman Manning asked for a motion to reopen the public meeting; Mr. Daniels motioned; seconded by Mr. Wielt. On a roll call vote, all voted yes. Student Trustee voted yes. At 6:55 pm, Chairman Manning reconvened the open session of tonight's meeting.

CONSENT AGENDA

Dr. Ragland recommended approving the Consent Agenda, which included the following items:

1. July 14, 2026 Executive Session*;
2. July 14, 2026 Board of Trustees Meeting*;
3. Approval of Job Descriptions*;
4. Approval of Handbook*;
5. Permission to Create *Policy & Procedure* 2.1512 – Responsible AI Use **(Second Reading)***;
6. Approval of Revisions to Rend Lake College Policy & *Procedure* 4.1115 – Fees *;

Mr. Coy made a motion to approve the Consent Agenda as recommended; seconded by Mr. Daniels. On a roll call vote, all present voted yes. Student Trustee voted yes. Those items marked with an asterisk (*) are a part of these minutes.

NEW BUSINESS

APPROVAL OF REVISIONS TO REND LAKE COLLEGE *POLICY AND PROCEDURE* 2.1205 – DRUG AND ALCOHOL-FREE WORKPLACE FOR EMPLOYEES **(FIRST READING)**

Dr. Ragland recommended to approve revisions to current Board *Policy & Procedure* 2.1205 – Drug and Alcohol-Free Workplace for Employees, first reading, as presented, effective September 8, 2026.

As recommended, Mr. Daniels made a motion to approve revisions to current Board *Policy & Procedure* 2.1205 – Drug and Alcohol-Free Workplace for Employees, first reading, as presented, effective September 8, 2026. This motion was seconded by Mr. Catron. On a roll call vote, all voted yes. Student Trustee voted yes.

APROVAL OF REVISIONS TO REND LAKE COLLEGE *POLICY* 3.1110 - COMPUTATION OF HOURLY RATE OF PAY FOR PART-TIME EMPLOYEES **(FIRST READING)**

Dr. Ragland recommended to approve revisions to Rend Lake College Board *Policy* 3.1110 – Computation of Hourly Rate of Pay for Part-Time Employees, as presented, first reading, effective September 14, 2026.

As recommended, Mr. Wielt made a motion to approve revisions to Rend Lake College Board *Policy* 3.1110 – Computation of Hourly Rate of Pay for Part-Time Employees, as presented, first reading, effective September 14, 2026. This motion was seconded by Mr. Coy. On a roll call vote, all voted yes. Student Trustee voted yes.

RESOLUTION ABATING A PORTION OF THE WORKING CASH FUND

Dr. Ragland recommended to abate a portion of the working cash fund in the amount of $3,814,837.46 and permanently transfer the abated portion to the Operations and Maintenance Restricted Fund.

As recommended, Mr. Aiken made a motion to abate a portion of the working cash fund in the amount of $3,814,837.46 and permanently transfer the abated portion to the Operations and Maintenance Restricted Fund. This motion was seconded by Mr. Dorris. On a roll call vote, all voted yes. Student Trustee voted yes.

APPROVAL OF
RESOLUTION TO APPOINT
REPRESENTATIVES OF
THE BOARD SECRETARY

Dr. Ragland recommended to adopt the attached resolution appointing Lori Ragland, Cathy DeJarnette and John Gulley as representatives of the Rend Lake College Board Secretary to accept candidate's nominating petitions.

As recommended, Mr. Wielt made a motion to adopt the attached resolution appointing Lori Ragland, Cathy DeJarnette and John Gulley as representatives of the Rend Lake College Board Secretary to accept candidate's nominating petitions. This motion was seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes.

PERSONNEL

RESIGNATION-
ASSISTANT DIRECTOR
OF DEVELOPMENT OF
RLC FOUNDATION

Dr. Ragland recommended to accept with regret the resignation of Ms. Jessica Jackanicz, RLC Foundation Assistant Director of Development, effective August 7, 2026.

As recommended, Mr. Wielt made a motion to accept with regret the resignation of Ms. Jessica Jackanicz, RLC Foundation Assistant Director of Development, effective August 7, 2026. This motion was seconded by Mr. Dorris. On a roll call vote, all voted yes. Student Trustee voted yes.

RESIGNATION-INDUSTRIAL
ELECTRONICS INSTRUCTOR

Dr. Ragland recommended to accept the resignation of Mr. Jay Carter, Industrial Electronics Instructor, effective August 3, 2026.

As recommended, Mr. Dorris made a motion to accept the resignation of Mr. Jay Carter, Industrial Electronics Instructor, effective August 3, 2026. This motion was seconded by Mr. Catron. On a roll call vote, all voted yes. Student Trustee voted yes.

PERMISSION TO CREATE THE POSITION AND JOB DESCRIPTION ADVERTISE FOR, AND RATIFY THE APPOINTMENT OF ADMINISTRATIVE ASSISTANT – PHYSICAL PLANT

Dr. Ragland recommended to grant permission to create the position and job description, advertise for and ratify the appointment of Administrative Assistant – Physical Plant, effective August 11, 2026.

As recommended, Mr. Aiken made a motion to grant permission to create the position and job description, advertise for and ratify the appointment of Administrative Assistant – Physical Plant, effective August 11, 2026. This motion was seconded by Mr. Dorris. On a roll call vote, all voted yes. Student Trustee voted yes.

APPOINTMENT OF ADULT EDUCATION PROGRAM COORDINATOR AND REVISE JOB DESCRIPTION **(TO BE PROVIDED)**

Dr. Ragland recommended to revise the job description and appoint Ms. Misty Bradley as Program Coordinator – Adult Education, on a full-time, 50-week, non-tenure track, grant-funded contract at an annual salary of $42,000 prorated for the remainder of the fiscal year, effective September 1, 2026.

As recommended, Mr. Wielt made a motion to revise the job description and appoint Ms. Misty Bradley as Program Coordinator – Adult Education, on a full-time, 50-week, non-tenure track, grant-funded contract at an annual salary of $42,000 prorated for the remainder of the fiscal year, effective September 1, 2026. This motion was seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes.

FINANCIAL INFORMATION

RATIFICATION OF THE PAYMENT OF COLLEGE

EXPENSES INCLUDING TRAVEL EXPENSE REIMBURSEMENTS

Dr. Ragland recommended to ratify the payment of college expenses including travel expense reimbursements as presented.

As recommended, Mr. Dorris made a motion to ratify the payment of college expenses including travel expense reimbursements as presented. This motion was seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes.

REPORTS

ACADEMIC COUNCIL

No Report

ICCTA REPRESENTATIVE

No Report

RLC FOUNDATION

Mrs. Cathy DeJarnette, Executive Director of Administrative Services, reported the foundation is working on their audit this week. They will also be conducting interviews Wednesday and Thursday for Assistant Director of Development for the RLC Foundation. The foundation has moved back into the newly remodeled office space in the Student Center upstairs area. Mrs. DeJarnette also reported the foundation's High Five Campaign did very well and is now complete. Also, the foundation has given out 30 more scholarships than this time last year with more possible as school begins.

ACCREDITATION

Dr. Chad Copple, Vice President of Institutional Effectiveness, reported he has enlisted faculty and staff to begin preparing for our next accreditation. He also provided a handout on accreditation listing the top items cited at community colleges.

GRAMM-LEACH-BLILEY ACT/INFORMATION SECURITY REPORT

Mr. Kent McKown, Chief Information Officer, provided a handout and gave a new report this month that will begin as an Annual Report with quarterly reports given as needed. This allows our IT department to report out on the risks and measures that have or may become issues and correct them accordingly. AI will be part of the upcoming risks that will need addressed periodically due to the fast evolution of the many facets being utilized. Phishing may also be identified as a risk. This is an ongoing process. This provides a system risk assessment and steps of remediation.

PUBLIC COMMENT

None

PRESIDENT'S COMMENTS

Dr. Lori Ragland reported it has been verified that a parcel of land discussed two years ago, across from the Agronomy Innovation Center does belong to the Conservancy District and Federal Government in contrast to the county map. Mr. John Gulley will get the map adjusted correctly with the county.

Dr. Ragland stated the Nursing Program had 34 out of 35 students test with 31 passing, equaling a 91% pass rate. She also relayed the number of nursing students in their 1st year, 2nd year, and the bridge program for students who will be starting their 2nd year towards RN. Overall enrollment continues to fluctuate. Student Enrollment and the Business offices will be open until 6pm all next week to accommodate students.

Dr. Ragland shared with the Board members an invite to the John A. Logan College Board Luncheon.

ADJOURNMENT

There being no other business, at 7:15 pm all Trustees present voted aye in favor of adjourning.

The motion to adjourn was made by Mr. Wielt and seconded by Mr. Aiken.

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Chairman

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Secretary