ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 521
MINUTES OF MEETING OF BOARD OF TRUSTEES

July 14, 2026

Rend Lake College – Event Center
468 N Ken Gray Parkway
Ina, IL 62846

CALL TO ORDER

Chairman, Larry Manning, called the regular Board of Trustees meeting to order at 6:30pm in the Rend Lake College Event Center.

ROLL CALL

Mr. Tony Wielt, Secretary, called the roll.

Those present were:
Mr. John D. Aiken
Dr. David Asbery
Mr. Joe Coy
Mr. Ron Daniels
Mr. Brian Dorris
Mr. Larry Manning
Mr. Tony Wielt
Mr. Landen Catron (Student Trustee)

Those absent were:

Others present were:
Dr. Lori Ragland, Dr. Chad Copple, Mr. John Gulley, Mrs. Cathy DeJarnette, Mr. Henry "Buster" Leeck, Mr. Kent McKown, Ms. Kendra Gregory, Mr. Donnie Millenbine, Mr. Joe Ervin, Mrs. Andrea Banach, Mrs. Glenna Maxwell, Mrs. Jena Jensik, Mr. Greg Hollmann, Mrs. Vickie Schulte, Mrs. Bria Robinson

GENERAL INFORMATION

A. Announcements

1. Monday–Thursday; July 27-30, 2026
   Community Ed: Kids Camps
   Various places & times around campus

2. Wednesday, July 29, 2026; 9am-12pm
   Wednesday, August 5, 2026; 9am-12pm
   Fall Warrior Days
   Event Center

3. Thursday, August 6, 2026; 12:00pm
   RLC Foundation Board of Director's Meeting
   Student Center 110– Private Dining Area

4. Tuesday, August 11, 2026; 6:30pm
   RLC Board of Trustees Meeting
   Event Center– Warrior Lounge

5. Thursday, August 13, 2026; 4:30pm-8:00pm
   Faculty Orientation
   Academic & Science Buildings

6. Friday, August 14, 2026; 8am-3pm
   Student Success Day
   LRC 206 & 207

7. Saturday, August 15, 2026
   Super Saturday - Warrior Day
   Event Center 9am–12pm
   Administration & Academic Buildings 12–2pm

8. Monday, August 17, 2026
   First Day of Fall Classes
   All Campuses

9. Friday, August 28 - Saturday, September 5, 2026
   4pm-9pm most nights
   RLC at the State Fair
   DuQuoin State Fairgrounds

10. Thursday, September 3, 2026; 12pm Start
    RLCF Annual Golf Outing
    Rend Lake Golf Course

11. Tuesday, September 8, 2026; 6:30pm
    RLC Board of Trustees Meeting
    Event Center – Warrior Lounge

12. Saturday, September 19, 2026; 10am
    SIMA Fest
    Southern IL Manufacturing Academy

13. Tuesday, September 22, 2026; 5:30pm-7:30pm
Joint RLC-SIC Fall Meeting
Southeastern College Campus– Carmi Building

MOTION FOR EXECUTIVE SESSION

Chairman Manning asked for a motion to move into Executive Session pursuant to Section 2(c)(1)(9)(11)(21). Mr. Dorris made a motion; seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes. The Board went into executive session at 6:32 pm.

RESUME OPEN MEETING

Chairman Manning asked for a motion to reopen the public meeting; Mr. Aiken motioned; seconded by Mr. Dorris. On a roll call vote, all voted yes. Student Trustee voted yes. At 6:41pm, Chairman Manning reconvened the open session of tonight's meeting.

CONSENT AGENDA

Dr. Ragland recommended approving the Consent Agenda, which included the following items:

1. June 9, 2026 Executive Session*;
2. June 9, 2026 Board of Trustees Meeting*;
3. Approval of Job Descriptions*;
4. Approval to Destroy Closed Session Recordings*;
5. Approval to Release Closed Session Minutes*;
6. Approval of Revisions to Rend Lake College Board Policy & *Procedure* 3.1115 – Stipends *;
7. Approval of Revisions to Rend Lake College Board Policy & *Procedure* 3.112 – Student Employment*

Dr. Asbery made a motion to approve the Consent Agenda as recommended; seconded by Mr. Coy. On a roll call vote, all present voted yes. Student Trustee voted yes. Those items marked with an asterisk (*) are a part of these minutes.

NEW BUSINESS

PERMISSION TO CEATE POLICY & PROCEDURE 2.1512 – RESPONSIBLE AI USE

Dr. Ragland recommended to grant permission to create Rend Lake College *Policy & Procedure* 2.1512 – Responsible AI Use, first reading, as presented, effective August 11, 2026.

As recommended, Mr. Dorris made a motion to grant permission to create Rend Lake College *Policy & Procedure* 2.1512 – Responsible AI Use, first reading, as presented, effective August 11, 2026. This motion was seconded by Mr. Aiken. On a roll call vote, all voted yes. Student Trustee voted yes.

APPROVAL OF 2026-2027 HANDBOOKS
(TO BE PROVIDED)

Dr. Ragland recommended to approve the following 2026-2027 Handbooks as provided, with addenda as needed:

Children's Center Family Handbook
Children's Center Staff Handbook
CNA Handbook
Employee Handbook
EMT Basic Handbook
EMT Paramedic Handbook
Medical Coding Handbook
Nursing Handbook
Pharmacy Tech Handbook
Student Worker Handbook
Studio RLC Handbook

As recommended, Mr. Coy made a motion to approve the following 2026-2027 Handbooks as provided, with addenda as needed:

Children's Center Family Handbook
Children's Center Staff Handbook
CNA Handbook
Employee Handbook
EMT Basic Handbook
EMT Paramedic Handbook
Medical Coding Handbook
Nursing Handbook
Pharmacy Tech Handbook
Student Worker Handbook
Studio RLC Handbook

This motion was seconded by Mr. Catron. On a roll call vote, all voted yes. Student Trustee voted yes.

APPROVAL OF RESOURCE ALLOCATION MANAGEMENT PLAN (RAMP) FY 2028
(TO BE PROVIDED)

Dr. Ragland recommended to approve the Resource Allocation Management Plan (RAMP) FY28, provided as a separate document, for transmittal to the Illinois Community College Board effective July 14, 2026. Under Illinois Community College Board guidelines, each of these projects requires Board approval.

As recommended, Mr. Wielt made a motion to approve the Resource Allocation Management Plan (RAMP) FY28, provided as a separate document, for transmittal to the Illinois Community College Board effective July 14, 2026. Under Illinois Community College Board guidelines, each of these projects requires Board approval. This motion was seconded by Mr. Coy. On a roll call vote, all voted yes. Student Trustee voted yes.

ANNUAL REVIEW AND ACCEPTANCE OF COLLEGE MISSION STATEMENT AND MISSION DOCUMENT

Dr. Ragland recommended to review and accept the College Mission Statement presented below, as well as the mission document, as provided.

> *Rend Lake College provides accessible, high-quality educational opportunities which empower a diverse student population to achieve their goals and contribute to their communities. We are committed to our students' success in achieving their academic and career goals and to meeting the workforce and training needs of our community. With Rend Lake College, student journeys start here.*

As recommended, Dr. Asbery made a motion to review and accept the College Mission Statement presented below, as well as the mission document, as provided.

Rend Lake College provides accessible, high-quality educational opportunities which empower a diverse student population to achieve their goals and contribute to their communities. We are committed to our students' success in achieving their academic and career goals and to meeting the workforce and training needs of our community. With Rend Lake College, student journeys start here.

This motion was seconded by Mr. Catron. On a roll call vote, all voted yes. Student Trustee voted yes.

APPROVAL OF JOINT AGREEMENT OF DUAL CREDIT EDUCATIONAL COOPERATION BETWEEN REND LAKE COLLEGE, DISTRICT #521 AND JOHN A LOGAN COLLEGE, DISTRICT #530

Dr. Ragland recommended to approve a Joint Agreement for Dual Credit Educational Cooperation between Rend Lake College, District #521 and John A. Logan College, District #530, as presented, effective July 14, 2026.

As recommended, Mr. Daniels made a motion to approve a Joint Agreement for Dual Credit Educational Cooperation between Rend Lake College, District #521 and John A. Logan College, District #530, as presented, effective July 14, 2026. This motion was seconded by Mr. Aiken. On a roll call vote, all voted yes. Student Trustee voted yes.

APPROVAL OF FY 2027 TENTATIVE BUDGET **(TO BE PROVIDED)**

Dr. Ragland recommended to approve the tentative FY 2027 budget as presented.

As recommended, Mr. Wielt made a motion to approve the tentative FY 2027 budget as presented. This motion was seconded by Mr. Coy. On a roll call vote, all voted yes. Student Trustee voted yes.

PERSONNEL

ACCEPTANCE OF RESIGNATION – MAINTENANCE TECHNICIAN

Dr. Ragland recommended to accept with regret the resignation of Mr. Alex Volini, Maintenance Technician, effective August 6, 2026.

As recommended, Dr. Asbery made a motion to accept with regret the resignation of Mr. Alex Volini, Maintenance Technician, effective August 6, 2026. This motion was seconded by Mr. Coy. On a roll call vote, all voted yes. Student Trustee voted yes.

APPROVAL OF REVISION TO FY27 SALARIES

Dr. Ragland recommended to approve revision to FY 2027 salaries as provided, retroactive to July 1, 2026.

As recommended, Mr. Dorris made a motion to approve revision to FY 2027 salaries as provided, retroactive to July 1, 2026. This motion was seconded by Mr. Aiken. On a roll call vote, all voted yes. Student Trustee voted yes.

APPOINTMENT OF LEAD TEACHER – INFANT ROOM AT RLCF CHILDREN'S CENTER

Dr. Ragland recommended to appoint Ms. Mackenzie Gray as Lead Teacher -Infant Room for the Rend Lake College Foundation Children's Center on a full-time, 50-week, non-tenure track contract at an annual salary of $36,000, prorated for the remainder of the fiscal year, effective July 16, 2026.

As recommended, Mr. Wielt made a motion to appoint Ms. Mackenzie Gray as Lead Teacher -Infant Room for the Rend Lake College Foundation Children's Center on a full-time, 50-week, non-tenure track contract at an annual salary of $36,000, prorated for the remainder of the fiscal year, effective July 16, 2026. This motion was seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes.

APPOINTMENT OF ADMINISTRATIVE ASSISTANT- ENROLLMENT SERVICES

Dr. Ragland recommended to appoint Ms. Jennifer Junkins as Administrative Assistant -Enrollment Services, on a full-time, 50-week, non-tenure track contract at an annual salary of $38,000 prorated for the remainder of the fiscal year, pending a successful background check and transcript audit, effective August 3, 2026.

As recommended, Mr. Daniels made a motion to appoint Ms. Jennifer Junkins as Administrative Assistant -Enrollment Services, on a full-time, 50-week, non-tenure track contract at an annual salary of $38,000 prorated for the remainder of the fiscal year, pending a successful background check and transcript audit, effective August 3, 2026. This motion was seconded by Mr. Coy. On a roll call vote, all voted yes. Student Trustee voted yes.

APPOINTMENT OF NURSING INSTRUCTOR

Dr. Ragland recommended to appoint Ms. Angela Lively as Nursing Instructor on a full-time, 50-week, tenure track industrial contract at an annual salary of $66,755, prorated for the remainder of the fiscal year, effective July 27, 2026.

As recommended, Mr. Aiken made a motion to appoint Ms. Angela Lively as Nursing Instructor on a full-time, 50-week, tenure track industrial contract at an annual salary of $66,755, prorated for the remainder of the fiscal year, effective July 27, 2026. This motion was seconded by Mr. Dorris. On a roll call vote, all voted yes. Student Trustee voted yes.

APPOINTMENT OF COMMUNICATIONS INSTRUCTOR
(TO BE PROVIDED)

Dr. Ragland recommended to appoint Mr. Scott Jarmon as Communications Instructor on a full-time, 36-week, tenure track contract effective August 14, 2026, pending a successful background check and transcript audit. The salary will be determined by the Salary Committee.

As recommended, Mr. Danels made a motion to appoint Mr. Scott Jarmon as Communications Instructor on a full-time, 36-week, tenure track contract effective August 14, 2026, pending a successful background check and transcript audit. The salary will be determined by the Salary Committee. This motion was seconded by Mr. Coy. On a roll call vote, all voted yes. Student Trustee voted yes.

APPOINTMENT OF CTE SUPPORT AND GRANTS SPECIALIST **(TO BE PROVIDED)**

Dr. Ragland recommended to appoint Mr. Wade Lucas as CTE Support and Grants Specialist on a full-time 50-week, non-tenure track contract at an annual salary of $36,000 prorated for the remainder of the fiscal year, effective July 16, 2026.

As recommended, Mr. Aiken made a motion to appoint Mr. Wade Lucas as CTE Support and Grants Specialist on a full-time 50-week, non-tenure track contract at an annual salary of $36,000 prorated for the remainder of the fiscal year, effective July 16, 2026. This motion was seconded by Mr. Dorris. On a roll call vote, all voted yes. Student Trustee voted yes.

APPOINTMENT OF ENGLISH INSTRUCTOR **(TO BE PROVIDED)**

Dr. Ragland recommended to appoint Mr. Joshua Christian as English Instructor on a full-time, 50-week, tenure track industrial contract at an annual salary of $73,455, prorated for the remainder of the fiscal year, pending a successful background check and transcript audit, effective August 10, 2026.

As recommended, Mr. Dorris made a motion to appoint Mr. Joshua Christian as English Instructor on a full-time, 50-week, tenure track industrial contract at an annual salary of $73,455, prorated for the remainder of the fiscal year, pending a successful background check and transcript audit, effective August 10, 2026. This motion was seconded by Mr. Catron. On a roll call vote, all voted yes. Student Trustee voted yes.

APPOINTMENT OF ENGLISH INSTRUCTOR **(TO BE PROVIDED)**

TABLED

APPOINTMENT OF INDUSTRIAL ELECTRONICS INSTRUCTOR

Dr. Ragland recommended to appoint Mr. Jay Carter as Industrial Electronics Instructor on a full-time, 50-week, tenure track industrial contract at an annual salary of $72,455, prorated for the remainder of the fiscal year, effective July 27,2026.

As recommended, Dr. Asbery made a motion to appoint Mr. Jay Carter as Industrial Electronics Instructor on a full-time, 50-week, tenure track industrial contract at an annual salary of $72,455, prorated for the remainder of the fiscal year, effective July 27,2026. This motion was seconded by Mr. Coy. On a roll call vote, all voted yes. Student Trustee voted yes.

FINANCIAL INFORMATION

RATIFICATION OF THE PAYMENT OF COLLEGE EXPENSES INCLUDING TRAVEL EXPENSE REIMBURSEMENTS

Dr. Ragland recommended to ratify the payment of college expenses including travel expense reimbursements as presented.

As recommended, Mr. Dorris made a motion to ratify the payment of college expenses including travel expense reimbursements as presented. This motion was seconded by Mr. Coy. On a roll call vote, all voted yes. Student Trustee voted yes.

REPORTS

ACADEMIC COUNCIL	No Report
ICCTA REPRESENTATIVE	No Report
RLC FOUNDATION	Mrs. Cathy DeJarnette, Executive Director of Administrative Services, reported that the foundation office continues to work on the audit. Scholarship awarding also continues, although priority awarding has passed, there are still opportunities for students registering for Fall Semester. Plans are underway for the 2026 RLCF Golf Scramble. A flyer was provided and trustees were invited to participate.
ACCREDITATION	Dr. Chad Copple reported we are roughly two years out from our tentative review date. Dr. Copple has begun working with Shari Carpenter and Lynanne Page to help gather evidence for some instructional pieces of the Assurance Argument Dr. Copple also reported he has started flagging items that may need updated for the Assurance Argument and will start enlisting help from other departments. Our visit will be sometime in the 2028-2029 academic year.
OBSOLETE EQUIPMENT	Mr. Donnie Millenbine reported a few items to be obsoleted, $497 for the month of June.
PUBLIC COMMENT	None
PRESIDENT'S COMMENTS	Dr. Lori Ragland shared with trustees that she had received a letter from Benton Lions Club & Dave Severin thanking the college for allowing them to use the gym facilities for their annual basketball tournament. Dr. Ragland reported that the chair lift in the gym is being replaced this week. She also shared excellent news regarding the nursing program: of the 29 Rend Lake College graduates who have taken their nursing board examinations, 28 have passed, resulting in an outstanding 97% pass rate.

ADJOURNMENT

There being no other business, at 7:06pm all Trustees present voted aye in favor of adjourning.

The motion to adjourn was made by Mr. Dorris and seconded by Dr. Asbery

Chairman

Secretary