

CONGRATULATIONS Rend Lake College Graduate!

The graduation ceremonies will take place in the College Gymnasium on Saturday, May 14, 2016. The graduation ceremony to be held at **10:00 a.m. is for Associate in Applied Science and Occupational Certificate graduates and at 1:00 p.m. for Associate in Arts, Science, Engineering, and Fine Arts graduates. Your family and friends are invited to attend. Graduates must arrive at the South Oasis no later than 9:30 a.m. for the 10:00 a.m. ceremony and 12:30 p.m. for the 1:00 p.m. ceremony and line up in alphabetical order. Look for signs and the following faculty or staff member to assist you:**

Graduates with last name A-F...West Corridor...Tim Wills

Graduates with last name G-L...West Ramp and Pit Area...Abbi Kash

Graduates with last name M-R...East Ramp and Corridor...Juliana Rubenacker

Graduates with last name S-Z...North Corridor...Tyson Ellis

ENTRANCE/EXIT FROM THE CEREMONY - Graduates will enter the gymnasium from the north side, west door. The Vice President of Student Services will lead graduates into the gym and will direct graduates when and where to exit. **Graduates are asked to remain in their places until instructed to leave.**

PHI THETA KAPPA - Phi Theta Kappa stoles may be picked up from Jena Jensik in the Academic Advisement Center in the Administration Building Room 107.

ANNOUNCEMENTS - Graduation announcements are available for purchase from the Rend Lake College Book Store.

CAPS AND GOWNS - Students may keep caps, gowns and tassels as mementos. Caps should be placed on the head so that the mortarboard is level. The tassel is worn over the right temple and ***should not*** be shifted from one side to the other when the diploma is received. The Vice President of Career Technical Instruction will direct students when to switch the tassel after all students have been seated.

NATIONAL ANTHEM - The flag will be displayed hanging from the ceiling in the center of the gym and near the platform. **Graduates are asked to observe the flag near the platform.** Men are asked to remove their caps during the National Anthem. Women may leave their caps on their head.

CEREMONY PROCEDURE - Graduates will rise one row at a time, as directed. Graduates will be directed to the stage. Students will hand the reader their name card, received when lining up for graduation. Students are not to approach the podium until their name is read. After receiving your diploma, continue walking across the stage to north stage ramp and return to your seats. Once the row is filled, you will be directed on your left side to be seated together.

DIPLOMAS - A diploma cover will be issued at the ceremony and the diploma will be mailed if all requirements are completed. There are a large number of graduates for the spring semester, please be patient and allow 4-6 weeks for your diploma to be mailed. Degree candidates shall be responsible for making sure that all degree requirements are met and that all financial obligations are cleared.

PHYSICALLY CHALLENGED - Anyone who is not physically able to participate or needs special accommodations should notify Gary McGill, Chief of Security, or Lisa Price, Vice President of Student Services. *Note: If you have any family members or friends needing wheelchair assistance onto the floor, please have them arrive at least 30 minutes before the commencement ceremony to be assisted.

PHOTOGRAPHER - Please note that there will be a photographer for the commencement ceremony. Your picture will be taken as you receive your diploma cover on stage as well as when you line up, before you go across the stage. Picture ordering will be made available to you, if you choose to order, by email/mail a couple weeks after the ceremony by Lifetouch Photography. The site to view your pictures will be www.lifetouch.com.

VIDEO STREAMING - For family members and friends that are not able to attend the ceremonies video streaming of both ceremonies will be available at our website at rlc.edu/graduation.